

INSTRUCTIONS: SITE OUTTURN BOOKING SYSTEM

The Site Outturn Booking system in LoadNet enables transport operators to book available time slots at CBH sites for outturn releases. It works in conjunction with the CBH Domestics mobile app with truck drivers using the booking reference number via the app to pick up grain from site.

CONTENTS

| Log in 1 |
|---|
| Dashboard - Outstanding Site Outturns |
| Release and Bookings Summary |
| RELEASE SUMMARY4 |
| BOOKING SUMMARY5 |
| SUB-TRANSPORTER SUMMARY5 |
| Site and Grade Availability |
| CALENDAR & DISPLAY7 |
| SLOT STATUS |
| Managing your Bookings9 |
| |
| MAKE A BOOKING9 |
| MAKE A BOOKING |
| MAKE A BOOKING.9MODIFY OR DELETE A BOOKING.10TRANSFER A BOOKED SLOT TO A SUB-TRANSPORTER.11Split Release and Split Load Bookings12SPLIT RELEASE.12SPLIT LOAD13Business Rules and Validation14TROUBLESHOOTING - ERROR MESSAGES14 |
| MAKE A BOOKING.9MODIFY OR DELETE A BOOKING.10TRANSFER A BOOKED SLOT TO A SUB-TRANSPORTER.11Split Release and Split Load Bookings12SPLIT RELEASE.12SPLIT LOAD13Business Rules and Validation14TROUBLESHOOTING - ERROR MESSAGES14Export your bookings.15 |
| MAKE A BOOKING.9MODIFY OR DELETE A BOOKING.10TRANSFER A BOOKED SLOT TO A SUB-TRANSPORTER.11Split Release and Split Load Bookings.12SPLIT RELEASE.12SPLIT LOAD13Business Rules and Validation14TROUBLESHOOTING - ERROR MESSAGES14Export your bookings.15Domestic Outturns Enquiry.16 |

Log in

- 1. Log in to your **LoadNet** account under the **Transporter** category (www.cbh.com.au/loadnet).
- 2. Select Site Outturn Bookings from the side menu.



LoadNet for Transporters is optimised for desktop only - mobile is not currently available.

The booking system includes:

- A **dashboard** which lists all your current and approved releases. When you select a release, you can view a list of your bookings and sub-contractors.
- A **booking calendar** where you can view available site loading slots for the specified site and grade, make and modify bookings, or transfer a booking to a sub-contractor.



Dashboard - Outstanding Site Outturns

Lists all your current and approved releases sorted by the following:

- 1. Expiry date releases expiring first
- 2. Site name grouped by site
- 3. Outstanding Release balance sorted by the largest remaining release balance

| TRANSPORTERS | | | | | | |
|---------------------------------|----------------------|----------------------------------|--------------------|--------------------------------|-------------------|---------------------------------------|
| Transporters / Site Outturn Boo | okings | | | | | A Trucker & Co (ATRUCKER) |
| | | | | | | |
| 🗢 Sort 🗸 | | | Outs | tanding Site Outturns | | |
| Site | ✓ WAGIN | <u>_</u> | Release: R-2019- | 10-01 | Outstanding: 250t | |
| Commodity | Commodity Expires | 019, BARLEY, BFED1 31/10/2019 | Buyer Commences | FOR OWN USE 23/10/2019 | Owner Contract | Domestic Grain C-2019 |
| Outstanding | Primary | A Trucker & Co | Client Order | 20/10/2010 | Slots Booked | 0 2010 |
| Expires | V CORRIGIN | | Release: R-88888 | | Outstanding: 5000 |)t |
| Buyer | Commodity Expires | 2018, WHEAT, APW1 01/11/2019 | Buyer Commences | FOR OWN USE 28/10/2019 | Owner Contract | Grain Co C-999 |
| Owner | Primary 2 | WA Trucking | Client Order | | Slots Booked | |
| ▼ Filter | V NARRAKINE | | Release: STFEED | 1234 | Outstanding: 500t | 2 |
| 🗙 Clear All | Commodity Expires | 2019, OATS, OAT1 01/11/2019 | Buyer Commences | STOCKFEEDERS LTD 24/10/2019 | Owner Contract | Grain Handlers Pty Ltd OATS-STFEED |
| Site | Primary | A Trucker & Co | Client Order | | Slots Booked | |
| CORRIGIN | ✓ NARRAKINE | | Release: MILL 567 | 78 | Outstanding: 260t | |
| NARRAKINE | Expires | 2019, WHEAT, ASW1 08/11/2019 | Buyer Commences | WA MILLING 28/10/2019 | Owner Contract | Grain Handlers Pty Ltd WHEAT-MILL |
| WAGIN | Primary | A Trucker & Co | Client Order | | Slots Booked | |
| Commodity | | | | | | |
| BARLEY BFED1 | | | | | | |
| OATS OAT1 | | | | | | |



You can change your dashboard view using the following tools. This may help you to narrow your focus to where you want to make bookings.

- 1. **Sort** select the option you want to sort by ascending order. Select it again to reverse the order.
- 2. Filter allows you to select multiple options for Site, Grade, Expiry, Buyer, Owner, Primary Transporter.
- 3. **Collapse** If your desktop screen is small or you are using a tablet, use the collapse (arrow) button decrease or increase the display.
- 4. **Refresh** use this often to refresh the data in your dashboard and ensure information is up to date.

| | TRANSPORTERS | | | | | | |
|--------------------------|---------------------------------|------------------------------------|------------------------------------|---------------------------|--|----------|-------|
| ransporters / Si | ite Outturn Bookings | | | | | | |
| ♦ Sort | 3 | | | Outstanding Site Outturns | | | x 2 4 |
| Site | V BORDEN | | Release: TOM02 | | Outstanding: 200t | | |
| Commodity Outstanding | Commodit Expires Primary | y 2021, BARLEY, BFED1 No Expiry | Buyer Commences Client Order | 14/04/2021 | Owner Contract Upcoming Bookings | T0M02 | |
| Expires | V BORDEN | | Release: TOM03 | | Outstanding: 10t | | |
| Buyer Owner | Commodit Expires Primary | y 2021, BARLEY, BFED1 No Expiry | Buyer Commences Client Order | 14/04/2021 | Owner Contract Upcoming Bookings | TOM02 | |
| ▼ Filter | · · · MGC | | Release: TEST2222 | | Outstanding: 80t | | |
| Clear All | Commodity Expires Primary | y 2021, BARLEY, SPAR1 No Expiry | Buyer Commences Client Order | 21/04/2021 | Owner Contract Upcoming Bookings | TEST2222 | |
| SILE | V MGC | | Release: 3333 | | Outstanding: 59t | | |
| BORDEN | Commodity Expires Primary | y 2021, BARLEY, SPAR1 No Expiry | Buyer Commences Client Order | 05/05/2021 | Owner Contract Upcoming Bookings | TEST1212 | |

Release and Bookings Summary

Select a release in the Dashboard to display more information including the plan and booking summary. This includes the current and next week's planned, booked and subbed out tonnes. These values are planned only and do not reflect the release actuals or any draw down.



| ~ | AVON | | Releas | ase: 955864 | | | | Outstanding: 69. | .65t | | | |
|------------|--|---|--|------------------------|-----------------------|--------------------|--------------------|---------------------------------------|----------|----------------------------|--------|-----------|
| | Commodity Expires Primary | 2021, WHEAT, H2 28/05/2021 Marley's Transport | Buyer Comme Client (| , nences : Order | Grower & 22/04/20 | Co A 21 | | Owner Contract Upcoming Booking | S | WAREHOUS WAREHOUS9 2 | 55864 | |
| | Summary for 95586 | 64 | | | | Book | ted Slots | | | | | + Booking |
| | Current Week | | Next Week | | | Booking Id | Booking Date/Time | Tonnes | Truck ID | Reference | Status | Actions |
| | 16 May 2021 - 22 May | y 2021 - 22 May 2021 23 May 2021 - 29 May 2021 | ay 2021 - 29 May 2021 | 00 | 112718 | Mon 17/05/21 09:00 | 50.00 | | | On Journey | | |
| | Planned (t) Booked (t) | 75.00 | Planned (t) Booked (t) | | .00 | 112724 | Wed 19/05/21 09:00 | 15.00 | | | Booked | e 🖉 |
| | Subbed (t) | .00 | Subbed (t) | | .00 | 112725 | Wed 19/05/21 09:30 | 10.00 | | | Booked | Ø 🛍 |
| | Missed this week (t) Remaining this week (t) Remaining available slots | .00 .00 (t) 2,800.00 | Missed this week (t) Remaining this week (t) Remaining available slo | t) lots (t) | .00 .00 .00 | | | | | | | |
| ~ / | avon | | Releas | ase: PBWAREHOUSE5 | | | | Outstanding: 5t | | | | |
| | Commodity Expires Primary | 2021, BARLEY, BASS1 31/05/2021 Marley's Transport | Buyer Comme Client (| nences t Order | Cadalelup 23/04/20 | Farms 21 | | Owner Contract Upcoming Booking | s | WAREHOUS PBWAREHOU | SE | |

RELEASE SUMMARY

Planned t – sum of planned tonnes from proposed collection schedule

Booked t – sum of total booked tonnes, including subbed tonnes

Subbed t – sum of subbed tonnes

Missed this week t – sum of tonnes that were booked but not collected

Remaining this week t – sum of remaining planned tonnes to book **Remaining available slots t** – sum of remaining available slots at site in tonnes

| Summary for 955864 | | | |
|--|------------------------|--|-------------------|
| Current Week | | Next Week | |
| 16 May 2021 - 22 May 2021 | | 23 May 2021 - 29 May 2021 | |
| Planned (t) Booked (t) Subbed (t) | 75.00 75.00 .00 | Planned (t) Booked (t) Subbed (t) | .00 .00 .00 |
| Missed this week (t) Remaining this week (t) Remaining available slots (t) | .00 .00 2,800.00 | Missed this week (t) Remaining this week (t) Remaining available slots (t) | .00 .00 .00 |



Booking Id – the 6 digit booking reference drivers need for the CBH Domestics mobile app
Booking Date/Time – date and time of booked outturn slot
Tonnes – booking tonnes, or actual tonnes, which update after a journey has completed
Truck ID – assigned truck registration (not mandatory)
Reference – your reference (not mandatory)
Status – Booked, On Journey, or Completed
Actions – modify (pencil icon) or delete (trash can icon)

You cannot modify bookings in the past, or once a journey has commenced (On Journey). If you need to modify a booking, ask your driver to cancel the journey in the app first.

When status is **Completed** the **Outstanding Release balance** on the **Dashboard** will be updated to show the actuals.

| Book | ed Slots | | | | + B | ooking |] |
|------------|--------------------|--------|----------|-----------|------------|------------|-----|
| Booking Id | Booking Date/Time | Tonnes | Truck ID | Reference | Status | Actio | ons |
| 112718 | Mon 17/05/21 09:00 | 50.00 | | | On Journey | | |
| 112724 | Wed 19/05/21 09:00 | 15.00 | | | Booked | <i>.</i> | Û |
| 112725 | Wed 19/05/21 09:30 | 10.00 | | | Booked | () | Û |

SUB-TRANSPORTER SUMMARY

Transporter – sub-transporter name **Tonnes** – tonnes assigned to sub-transporter **Booking Date** – date booked for the load



Actions - delete (trash can icon)

You cannot modify a booking that has been transferred to a subtransporter, but you can **delete** it if it has not been transferred on further by the sub-transporter.

If there are residual tonnes after the sub-transporter completes their load, a new line item will display the remaining balance which you can **delete** and the tonnes will be removed from the sub-transporter and returned to the primary transporter.

| Summary for S | TFEED 123 | 34 | | | | | |
|---|------------------|--------------|----------------------------|---|--------------------|--------------|----------------------------|
| Current Week | | | | Next Week | | | |
| 03 Nov 2019 - 09 Planned (t) Booked (t) Subbed (t) | Nov 2019 | 1 | 132.71 120.00 120.00 | 10 Nov 2019 - 10 Planned (t) Booked (t) Subbed (t) | 6 Nov 2019 |) | 300.00 312.71 132.71 |
| Remaining this week Remaining available | (t) slots (t) | | 420.00 | Remaining this week Remaining available | c (t) slots (t) | | 1,860.00 |
| Sub Transporte | ers | | | | | | |
| Transporter | Tonnes | Booking Date | Actions | Transporter | Tonnes | Booking Date | Actions |
| FAST FREIGHT | 60.00 | 7/11/2019 | Û | FAST FREIGHT | 60.00 | 11/11/2019 | Û |
| WA TRUCKING | 60.00 | 7/11/2019 | Û | WA TRUCKING | 60.00 | 12/11/2019 | Û |
| | | | | WA TRUCKING | 12.71 | | Û |



Site and Grade Availability

Sites will publish a schedule for available outturn slots for each grade along with operating hours and available outturn slots. Hit the refresh button often to keep the schedule up to date as the system is online and other transporters may be making bookings at the same time as you are.

| OUTSTANDING | SITE OUTTURNS | | AVON - | WHEAT H2 - Grower & Co A | | | 955864 3 Last Refreshed 12:17 |
|--------------------|----------------|----------------|------------------------------|--|-----------------------------------|-----------------------------------|-------------------------------------|
| | | | 16 Ma | ay 2021 - 22 May 2021 | | NEXT | All Grades (Read Only) |
| | | | | | | | |
| Site Open Tim | es | | | | | | |
| Opening Closing | 06:00 15:00 | 06:00 15:00 | 06:00 15:00 | 06:00 15:00 | 06:00 15:00 | 06:00 15:00 | 06:00 15:00 |
| Planned | | | | | | | |
| Planned Booked | 0.00t 0.00t | 0.00t 0.00t | 0.00t 0.00t | 25.00t 125.00t | 25.00t 0.00t | 25.00t 0.00t | 0.00t 0.00t |
| Availability | | | | | | | |
| | Sun 16/05 | Mon 17/05 | Tue 18/05 | Wed 19/05 | Thu 20/05 | Fri 21/05 | Sat 22/05 |
| 09:00 | | | | 09:00 - 09:30 112724 - 15t 955864 Grower & Co A | 09:00 - 09:30 Available - 100t | 09:00 - 09:30 Available - 100t | 09:00 - 09:30 Available - 100t |
| | | | | 09:30 - 10:00 112725 - 10t 955864 Grower & Co A | 09:30 - 10:00 Allocated - 100t | 09:30 - 10:00 Available - 100t | 09:30 - 10:00 Available - 100t |
| 10:00 | | | 10:00 - 10:30 Marzina Tao | 10:00 - 10:30 | 10:00 - 10:30 | 10:00 - 10:30 | 10:00 - 10:30 Available - 100t |
| | | | moning lea | Morning Tea 10:30 - 11:00 112729 - 100t PMBTEST CBH Grain | 10:30 - 11:00 Available - 100t | 10:30 - 11:00 Available - 100t | 10:30 - 11:00 Available - 100t |
| 11:00 | | | | 11:00 - 11:30 Available - 100t | 11:00 - 11:30 Available - 100t | 11:00 - 11:30 Available - 100t | 11:00 - 11:30 Available - 100t |

Please note schedules are primarily based on demand and how many load points are available at the site and are subject to change.



CALENDAR & DISPLAY

- 1. Outstanding Site Outturns select to return to your Dashboard
- 2. Site and Grade the site and grade the schedule is associated with
- 3. Release number the release you are working with viewing, making or modifying bookings
- 4. Booking week date range of bookings
- 5. Site Open Times site operating hours specific to site outturns
- 6. Planned daily planned collection schedule and number of booked slots for the release
- 7. Availability slots available for bookings if you cannot see a schedule it may not be published yet (refer to CBH Domestics)
- 8. **Booking for next week** view next week's schedule and make bookings (within release commencement and expiry dates)
- 9. Refresh refresh the calendar to make sure you have the latest available information. You can see when the page was last refreshed
- 10. All Grades view a read-only schedule for all grades at that site for the week

| OUTSTANDIN | | | 2 AVON - W | /HEAT H2 - Grower & Co A | | (| 955864 2 Last Refreshe 12:17 |
|--------------|-----------|-----------|------------|--------------------------|-----------|-----------|------------------------------------|
| | | | 16 May | / 2021 - 22 May 2021 | | 8 NEXT | All Grades (Read Only) |
| Site Open Ti | mes 5 | | | • | | | |
| Opening | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 | 06:00 |
| Closing | 15:00 | 15:00 | 15:00 | 15:00 | 15:00 | 15:00 | 15:00 |
| Planned | 6 | | | | | | |
| Planned | 0.00t | 0.00t | 0.00t | 25.00t | 25.00t | 25.00t | 0.00t |
| Booked | 0.00t | 0.00t | 0.00t | 125.00t | 0.00t | 0.00t | 0.00t |
| Availability | 7 | | | | | | |
| | Sun 16/05 | Mon 17/05 | Tue 18/05 | Wed 19/05 | Thu 20/05 | Fri 21/05 | Sat 22/05 |



SLOT STATUS

- 1. **Blocked** indicates a site-specific activity [light grey]
- 2. Allocated slot has been booked by another transporter [dark grey]
- 3. Available slot is available to book by any transporter [white]
- 4. Booked for this release slot booked by you for the selected release [light blue]
- 5. Booked for another release slot booked by you for a different release [dark blue]

| Availability | | | | | | | |
|--------------|-----------|-----------|---------------|---|-----------------------------------|-----------------------------------|-----------------------------------|
| | Sun 16/05 | Mon 17/05 | Tue 18/05 | Wed 19/05 | Thu 20/05 | Fri 21/05 | Sat 22/05 |
| 09:00 | | | | 09:00 - 09:30 112724 - 15t 955864 Grower & Co A | 09:00 - 09:30 Available - 100t | 09:00 - 09:30 Available - 100t | 09:00 - 09:30 Available - 100t |
| | | | | 09:30 - 10:00 112725 955864 4 Grower & Co A | 09:30 - 10:00 Allocated - 100t | 09:30 - 10:00 Available - 100t | 09:30 - 10:00 Available - 100t |
| 10:00 | | | 10:00 - 10:30 | 10:00 - 10:30 | 10:00 - 10:30 | 10:00 - 10:30 | 10:00 - 10:30 Available - 100t |
| | | | Morning Tea | Morning Tea | Morning Tea | Morning Tea | |
| | | | | 10:30 - 11:00 112729 - 100t PMBTEST CBH Grain 5 | 10:30 - 11:00 Available - 100t | 10:30 - 11:00 Available - 100t | 10:30 - 11:00 Available - 100t |
| 11:00 | | | | 11:00 - 11:30 Available - 100t | 11:00 - 11:30 Available - 100t | 11:00 - 11:30 Available - 100t | 11:00 - 11:30 Available - 100t |
| | | | | 11:30 - 12:00 Available - 100t | 11:30 - 12:00 Available - 100t | 11:30 - 12:00 Available - 100t | 11:30 - 12:00 Available - 100t |
| | | | | | | | |



Managing your Bookings

Bookings can only be made for releases that have been planned. If you have an approved release you want to start pre-loading for, please contact the relevant Site Manager. If you cannot access a release, please contact CBH Domestics. Sub-transporters can only make bookings within the week the slot has been assigned to them.

MAKE A BOOKING

- 1. Select the ADD BOOKING button for the release
- 2. Select an available slot and fill in any missing information mandatory fields are defaulted in the form, **Truck ID** and **Your Reference** are optional fields
- 3. Select the **BOOK** button

| | | Outsta | anding: 18 | 30t | | | | | |
|---------------------|----------------------------|---|------------------|---------------------------------------|--|-------|--------|--------|-----|
| TOCK FEED)/2019 | | Owner Contract Slots Booked | | Grain Handlers Pty Ltd 241019-ASW1 | | | | | |
| (| | | utstanding: 600t | | | | | | |
|)WN USE)/2019 | Owner Contra Slots E | ner Domestic Grain ntract ASW1-11 ts Booked 3 | | | | | | | |
| Boo | ked Slots | | | | | | + | Bookin | g |
| Booki | Booking Date/Time | | Tonnes | Truck ID | | Refer | Status | Actio | ons |
| 100426 | Mon 04/11/19 09:4 | 5 | 60.00 | | | | Booked | | |
| 100428 | Tue 05/11/19 09:20 |) | 60.00 | | | | Booked | ø | Û |
| 100429 | Wed 06/11/19 09:2 | 20 | 60.00 | | | | Booked | ø | Û |
| 100430 | Thu 07/11/19 09:20 | 0 | 60.00 | | | | Booked | ø | Û |
| | | | | | | | | | |

| Book Slot | | | | | × |
|--|--|-------------|-------------|---------|--------|
| Booking ID: Delivering BFED1 Thursday 31 Oct | 1 to STOCKFEEDERS 2019, 09:00am, 60 | LTD t | | | |
| Owner | Contract | Release | Expiry Date | Balance | Tonne |
| Domestic Grai | BFED-STFEED | STFEED 9876 | 08/11/2019 | 60.00 | 36.0 |
| Total Tonnes (t) | | | | | 36. |
| Truck ID Your Reference | WATRUCK01 | • | | | |
| | | | G | ВООК | CANCEL |





MODIFY OR DELETE A BOOKING

Select the **EDIT** icon (pencil) on the booking line item from the Dashboard summary page or select a booked slot in the calendar view to modify a booking.

Add or update information in the **Truck ID** or **Your Reference** and select the **UPDATE** button. You will not be able to modify the date or time of a booked slot – instead book another available slot and remove the one/s you no longer require by selecting the **DELETE** (trash can icon) on the Dashboard summary page or **REMOVE** button in the booking form window.

Your **Truck ID** will be saved to select from the dropdown list for future sessions.

| Update Booking | g | | | | × |
|---|---|-------------|-------------|---------|--------|
| Booking ID: 1003 Delivering BFED1 Thursday 31 Oct | 390 to STOCKFEEDERS 2019, 09:00am, 60 | LTD t | | | |
| Owner | Contract | Release | Expiry Date | Balance | Tonnes |
| Domestic Grain | BFED-STFEED | STFEED 9876 | 08/11/2019 | 60.00 | 36.00 |
| Total Tonnes (t) | | | | | 36.00 |
| Truck ID Your Reference | WATRUCK01 SAP Code ### | • | | | |
| | G | UPDATE | TRANSFER | REMOVE | CANCEL |

| Update Booking | Jpdate Booking | | | | | | | | | | | |
|--|---------------------------|-------------|-------------|----------|---------|--|--|--|--|--|--|--|
| Booking ID: 100390 Delivering BFED1 to STOCKFEEDERS LTD Thursday 31 Oct 2019, 09:00am, 60t | | | | | | | | | | | | |
| Owner | Contract | Release | Expiry Date | Balance | Tonnes | | | | | | | |
| Domestic Grain | BFED-STFEED | STFEED 9876 | 08/11/2019 | 60.00 | 61.00 🗘 | | | | | | | |
| Total Tonnes (t) | | | | | 61.00 | | | | | | | |
| Truck ID Your Reference | WATRUCK02 SAP Code 999 | • | | <u>ل</u> | | | | | | | | |
| | | UPDATE | TRANSFER | REMOVE | CANCEL | | | | | | | |



TRANSFER A BOOKED SLOT TO A SUB-TRANSPORTER

- 1. Select the booked slot
- 2. Enter the Sub-Transporter Code and the name will be populated if valid
- 3. Review the details of the slot (Truck ID and Reference will also be transferred) and select the TRANSFER button
- 4. Select and **Click** the **TRANSFER** button.

Your sub-transporter codes will be saved to select from the dropdown list for future sessions.

When you transfer a booked slot **you must acknowledge** the following:

"The tonnes transferred to another transporter will be deducted from your balance for this planned outturn and can be seen in your release summary. The booking will be made visible to the transporter in LoadNet. This transfer can be reversed by you if the transporter still has ownership of the booking and/or the tonnes allocated. The transfer cannot be reversed if the ownership has been further transferred to another sub transporter/s."

| Transfer Slot | | × | Transfer Slot | × |
|---|--|-------|--|--|
| Slot Sub Transporter Code Sub Transporter Name Acknowledgement The tonnes transferred to another summary. The booking will be max This transfer can be reversed by y reversed if the ownership has bee | WAGIN - BARLEY BFED1 on Thursday 31 Oct 2019 at 09:00am ATRUC transporter will be deducted from your balance for this planned outtum and can be seen in your re le visible to the transporter in LoadNet. ou if the transporter still has ownership of the booking and/or the tonnes allocated. The transfer can further transferred to another sub transporter/s. | ease | Slot Sub Transporter Code Sub Transporter Name Acknowledgement The tonnes transferred to another summary. The booking will be mad This transfer can be reversed by y reversed if the ownership has been | WAGIN - BARLEY BFED1 on Thursday 31 Oct 2019 at 09:00am ATRUCKER A Trucker & Co transporter will be deducted from your balance for this planned outturn and can be seen in your release de visible to the transporter in LoadNet. ou if the transporter still has ownership of the booking and/or the tonnes allocated. The transfer cannot be n further transferred to another sub transporter/s. |
| | TRANSFER C/ | ANCEL | | C TRANSFER CANCEL |



Split Release and Split Load Bookings

The CBH Domestics mobile app caters for a split release, or split load outturn, if you have correctly created the booking.

SPLIT RELEASE

A split release is the same grade going to the same destination but on two different release numbers. To make it easier, the slot will display ALL valid and planned releases that have the same site, grade and destination with valid release dates and outstanding balances in both the booking and update forms.

Enter the **tonnes** against each release line item and ensure you finish off smaller balances to make up the required tonnes for the booking. This ensures the right releases have any outstanding balances cleared when the driver is collecting the load using the mobile app.

| Book Slot | | | | | | | | | |
|------------------------------------|------------------|--------------|-------------|---------|--------|--|--|--|--|
| Booking ID: Delivering BFED1 | to WA STOCK FEED | | | | | | | | |
| Thursday 31 Oct 2019, 08:00am, 60t | | | | | | | | | |
| Owner | Contract | Release | Expiry Date | Balance | Tonnes | | | | |
| Domestic Grain | C-2019 | R-2019-09-01 | 31/10/2019 | 600.00 | 38.00 | | | | |
| Domestic Grain | C-2019 | R-2019-10-01 | 31/10/2019 | 20.00 | 20.00 | | | | |
| Grain Handle | 301019-BFED1 | 301019BFED1- | 15/11/2019 | 4.80 | 4.80 | | | | |
| Total Tonnes (t) | | | | | 62.80 | | | | |
| Truck ID Your Reference | | • | | | | | | | |
| | | | | BOOK | CANCEL | | | | |



SPLIT LOAD

A split load is when the trailers hold two different commodities or grades on different release numbers which don't have to go to the same destination.

To do a split load, you will **need to make two separate bookings**. When the driver uses the mobile app they will need to enter both booking reference numbers into a single journey.

Please note there will be a different schedule for each different grade at a site and you will need to compare available times for each to match times as close as possible. For each outturn slot, split the tonnes of the load across the two bookings (i.e. 30t Booking 1, BFED1 and 30t Booking 2, OAT1).

| Update Booking | | | | | | | | |
|--|--|-------------|-------------|---------|--------|--|--|--|
| Booking ID: 10039 Delivering ASW1 to Thursday 31 Oct 2 | 92 o WA MILLING 2019, 09:20am, 60t | i. | | | | | | |
| Owner | Contract | Release | Expiry Date | Balance | Tonnes | | | |
| Grain Handle | ASW1NOV19 | ASW12019110 | 09/11/2019 | 450.00 | 30.00 | | | |
| Domestic Grain | WHEAT-MILL | MILL 5678 | 08/11/2019 | 190.43 | .00 | | | |
| Total Tonnes (t) | | | | | 30.00 | | | |
| Truck ID Your Reference | Split w 100393 | • | | | | | | |
| | | UPDATE | TRANSFER | REMOVE | CANCEL | | | |

| Update Booking | | | | | | | | | |
|---|--|--------------|-------------|---------|--------|--|--|--|--|
| Booking ID: 1003 Delivering BFED1 Thursday 31 Oct : | 93 to FOR OWN USE 2019, 09:30am, 601 | 1 | | | | | | | |
| Owner | Contract | Release | Expiry Date | Balance | Tonnes | | | | |
| Domestic Grain | C-2019 | R-2019-10-01 | 31/10/2019 | 250.00 | 30.00 | | | | |
| Total Tonnes (t) | | | | | 30.00 | | | | |
| Truck ID Your Reference | Split w 100392 | • | | | | | | | |
| | | UPDATE | TRANSFER | REMOVE | CANCEL | | | | |



There may be times when you encounter an error message when making or modifying bookings due to the validation in the system, including but not limited to booking a release on a date before it has commenced or after it has expired; modifying a booking where a journey has commenced in the Domestics mobile app; or overbooking a release.

TROUBLESHOOTING - ERROR MESSAGES

A Total Tonnes not valid. Cannot exceed 5% of the size of the loading slot. (63t)

When you try to exceed the slot size determined by the site. Reduce the tonnes you plan to collect within the 5% tolerance.

A Tonnes Booked is invalid. Only 44.43 tonnes available.

When making your first bookings for a new release, use the booking summary to guide you on how many slots you need to book. If you try to overbook the release you will get a message to warn you to reduce the tonnes you need to collect.

A Tonnes Booked is invalid. Only 15.57- tonnes available.

After you collect your first loads, the actual tonnes are updated in the booking system against the outstanding release balance. This may put you into negative when trying to create a new booking, but in this case your balance is covered and you don't need another booking, just cancel out of the form.

| Update Booking | | | | | | | | | | |
|----------------|--|-------------------|-----------|-------------|---------|--------|--|--|--|--|
| 4 | A Tonnes Booked is invalid. Only 39.43 tonnes available. | | | | | | | | | |
| | Owner | Owner Contract Re | | Expiry Date | Balance | Tonnes | | | | |
| | Domestic Grain | WHEAT-MILL | MILL 5678 | 08/11/2019 | 190.43 | 55.00 | | | | |
| | Total Tonnes (t) | | | | | 55.00 | | | | |

As your outstanding release balance fluctuates when loads are collected, including any loads outturned manually, then you may see an error when trying to update or transfer a slot. You can either choose to cancel out of the form to save the slot or reduce the tonnes to the available amount to continue the transfer.

A Sub Transporter is invalid.

When the sub-transporter code is incorrect, you will need to obtain their correct code from them to continue (**hint:** it is next to their login name in brackets).



A Subtransporter already being used this week for this release by another transporter.

If the sub-transporter is already subbing for another party on the same release you won't be able to transfer a booked slot to them that week. If this occurs, you can make a booking on their behalf and forward the 6 digit booking reference id.

A Cannot transfer to the primary transporter.

You can't transfer booked slots to the Primary Transporter. In this case the Primary Transporter needs to remove (delete) it via the booking summary view in LoadNet.

A This data has been changed or deleted by another user. Refresh and re-enter the data.

As the system is online and different transporter can access it at the same time, there may be times when you are trying to book the same slots. If this happens you will need to cancel out of the form and click the refresh button top right of the page to refresh the booking schedule.

| NARRAKINE - | WHEAT ASW1 - WA MILLING | ì | MILL 5678 | MC |
|-------------|-------------------------|-----------------|-----------------|---------|
| 3 Nov | 2019 - 9 Nov 2019 | | NEXT | 3 |
| n 04/11 | Tue 05/11 | Wed 06/11 | Thu 07/11 | |
| | 06:15 - 06:30 | 06:15 - 06:30 | 06:15 - 06:30 | |
| | Roll Back Tarps | Roll Back Tarps | Roll Back Tarps | |
| | | | | 07:00 - |

Export your bookings

Once you have made bookings for all your releases you can provide your drivers with the Booking Reference Id for the CBH Domestics mobile app thus replacing the Carters Outturn Form when collecting a load from site.

The driver simply enters the booking reference in the app when they start a journey with all the relevant details pre-populating including release, grade, owner, site and buyer.

Select the **Export to Excel** button from the **Dashboard**. This will download all bookings for today and future days into an excel spreadsheet which you can then format and share as required.

If you need to download completed loads, use the **Domestic Outturn Enquiry** function in LoadNet (see next page)

| | | A Truc | A Trucker & Co (ATRUCKER) | | | | |
|------------------------------------|---------------------------|-----------------------------------|---------------------------|--|--|--|--|
| Outstan | ding Site Outturns | | | | | | |
| Release: R-201 | Release: R-2019-10-01 | | 50t | | | | |
| Buyer Commences Client Order | FOR OWN USE 23/10/2019 | Owner Contract Slots Booked | Domestic Grain C-2019 | | | | |



Domestic Outturns Enquiry

When using the Site Outturns Booking system in conjunction with the CBH Domestics mobile app, electronic Outturn Delivery Forms (ODF) are emailed to required stakeholders. You can also use the Domestic Outturns Enquiry page to download a copy - if the download icon is missing it means the load was outturned manually using a paper form and you will need to collect a copy from the driver.

GO TO: Loadnet Transporters → Transporter Road Enquiries → Domestic Outturn Enquiry

| Truck Registr | ation | Transj | oorter Road End | quiries | | | | | | Tran | sporter Rail | Enquiries | | _ | | | Log Out |
|-------------------------|---------------------------|---------------------------|---|------------------------|--------------------|---------|---------------|------------------|-------|--------|--------------|---------------|----------------|---------|---------|--------------|-----------|
| Grower Load Enquiry | Truck Overload Enqui | iry Truck Breaches En | quiry | Frei | ght Transacti | ons | | utstanding Truck | 8 | | Road Mo | vement Enquir | ıy | | Dome | stic Outturn | s Enquiry |
| | Domestic Outturns Enquiry | | | | | | | | | | | | | | | | |
| Transporter ID: | A Trucker & Co | ¥ | _ | | | | | | | | | n r | | | | | |
| Marketer: | Select a Marketer | ▼ | J | | | | | | 21 14 | 180193 | NO ROAD | ļ | | | | | |
| Sites: | NARRAKINE | • | | | | | | | | TVALE. | | | | | | | |
| Vehicle Rego: | All | | No of reco | rds per page: | 200 | Go | | | Phon | ie: | 0.000 | Fax: | | | | | |
| From - To Date: | 17/10/19 | 9 | | | | | | | ABN | #: 0 | | GST Regd | : N | | | | |
| | | | Note: Sel | ecting too lar | rge a date i | range w | ould result i | n a loss of data | 3 | | | | | | | | |
| Date V ODF | Buyer 2 Buyer Free | Display Movements | Download Re <u>Primary</u> <u>Tr</u> | esults ruck Owner [| <u>Driver</u> | Truck | Eleet VRL | AVM | GVM | GCM | Scheme | Commodity | <u>y Grade</u> | Gross | Tare | P | ODF |
| | Text | | | | | | <u>IU</u> | | | | | | | | | | EN |
| 24/10/2019 551100391 NA | RRA FOR OWN USE | Domestic Grain | WATRUCK | A Trucker & Co | loant It:Suffix | (1949) | 75.5 | 00 75.50 | 27.50 | 106.00 | AMMS-3 | Oats | OAT1 | 55.0000 | 8.0000 | 47.0000 | |
| 24/10/2019 551100392 NA | RRA WA Milling | Grain Handlers Pty Ltd | WATRUCK | A Trucker & Co | Gant NGURA | DCARD | 1475.5 | 00 75.50 | 27.50 | 106.00 | AMMS-3 | Wheat | APW2 | 55.0000 | 8.0000 | 47.0000 | |
| 24/10/2019 551100393 NA | RRA WA Milling | Domestic Grain | WATRUCK | A Trucker & Co | Duard A:CuMia | 0148/2 | 75.5 | 00 75.50 | 27.50 | 106.00 | AMMS-3 | Wheat | APW2 | 45.0000 | 10.0000 | 35.0000 | |
| 22/10/2019 551100390 NA | RRA FOR OWN USE | Grain Handlers Pty-Ltd | WATRUCK | A Trucker & Co | lenna Limch | 10440 | 92.5 | 92.50 | 27.50 | 106.00 | AMMS-1 | Oats | OAT1 | 91.0000 | 19.0000 | 72.0000 | |
| 21/10/2019 551100388 NA | RRA FOR OWN USE | Domestic Grain | WATRUCK | A Trucker & Co | Grant A.CuMie | 01480 | 75.5 | 00 75.50 | 27.50 | 106.00 | AMMS-3 | Oats | OAT1 | 8.0000 | 4.0000 | 4.0000 | |