



# **CBH LOADNET<sup>®</sup>**

## **A GUIDE FOR USERS**

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# HOW DO I... LOGIN TO LOADNET®?

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The LoadNet® login process has changed to incorporate your Grower ID, (GRID).

- ▶ All contacts for an account are automatically registered for LoadNet® under their Personal Access Number (PAN).
- ▶ Your PAN will need to be validated by completing your GRID before you can use it to access LoadNet®.
- ▶ Log into LoadNet® from the CBH website **[www.cbh.com.au](http://www.cbh.com.au)** using your PAN and password.
- ▶ The bright yellow login box is located on the right of the screen.

# HOW DO I... LOGIN TO LOADNET®?

CHOOSE LOCATION [WA](#) | [ABOUT CBH](#) | [MEDIA CENTRE](#) | [CAREERS](#) | [FAQS](#) | [CONTACT CBH](#)

SEARCH 🔍

[CUSTOMERS](#)     [SUPPLIERS AND CONTRACTORS](#)     [CBH COMMUNITY](#)

## d return



[Login to LoadNet](#)

[My Favourites](#)

[Forms](#)

### PHOTO COMPETITION



are open for our 2015 photo competition. The theme this year is "Life in the Wheatbelt".

[FIND OUT MORE >](#)

### ART IN THE WHEATBELT



International artists HENSE and Phlegm have transformed our Avon silos into large-scale pieces of art.

[FIND OUT MORE >](#)

### KEEP UP TO DATE

#### LATEST FROM FACEBOOK f

**18 AUG**    [CBH Group](#)

Hello from Millsteed and Sons in Watheroo. Stay tuned for some new videos coming to our web page soon featuring the drone skills of the fantastic ... [read more](#)



**18 AUG**    [CBH Group](#)

Protecting our grain from chemical residue; find

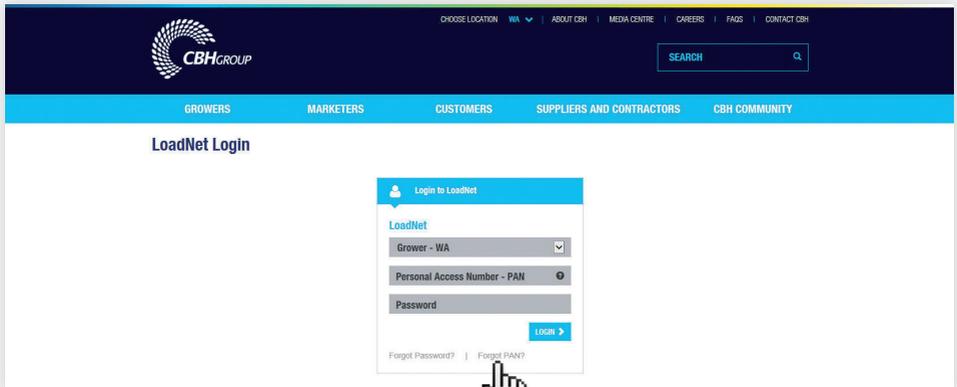
# HOW DO I... RETRIEVE MY PAN?

---

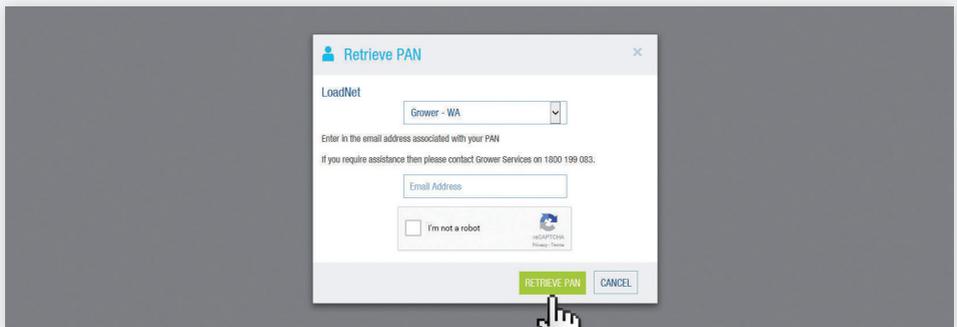
- Click on the **Forgot PAN?** The link is under the login boxes.
- Enter your email address.
- Complete the code verification.
- Click on **Retrieve PAN**.
- If the email address entered is registered against a valid PAN then the details will be emailed to that address.

**Note:** If the email address has changed, or is different to address registered against your PAN, then you will need to contact the Grower Service Centre on 1800 199 083 for assistance.

# HOW DO I... RETRIEVE MY PAN?



The screenshot shows the top navigation bar of the CBH Group website with links for GROWERS, MARKETERS, CUSTOMERS, SUPPLIERS AND CONTRACTORS, and CBH COMMUNITY. A search bar is located in the top right. Below the navigation, the 'LoadNet Login' section is displayed. It features a 'Login to LoadNet' dialog box with the following fields: 'LoadNet' (dropdown menu set to 'Grower - WA'), 'Personal Access Number - PAN' (text input field), and 'Password' (password input field). A blue 'LOGIN' button is positioned to the right of the password field. Below the login fields are links for 'Forgot Password?' and 'Forgot PAN?'. A hand cursor icon is pointing at the 'Forgot PAN?' link.



The screenshot shows a 'Retrieve PAN' dialog box. It includes a 'LoadNet' dropdown menu set to 'Grower - WA'. Below this, there is a text input field for 'Email Address'. A checkbox labeled 'I'm not a robot' is present, accompanied by a CAPTCHA image. At the bottom of the dialog, there are two buttons: a green 'RETRIEVE PAN' button and a grey 'CANCEL' button. A hand cursor icon is pointing at the 'RETRIEVE PAN' button.

# HOW DO I... CHANGE MY PASSWORD?

---

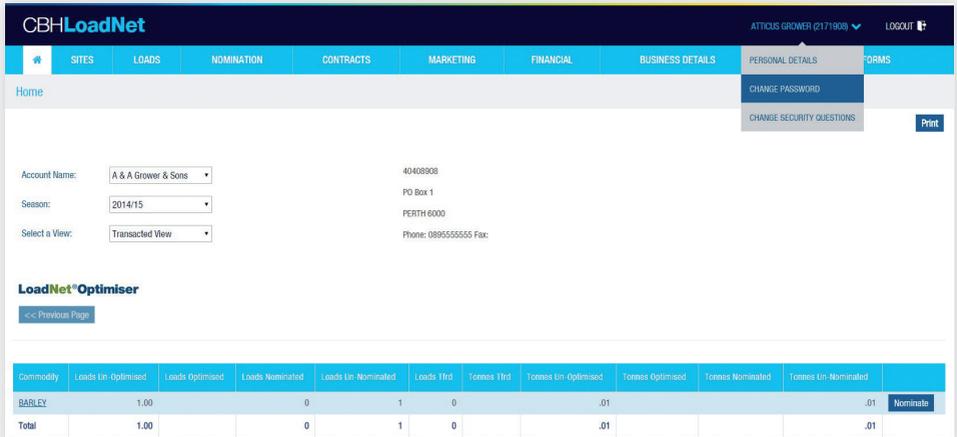
**Note:** While we do not insist that you regularly change your LoadNet® password, we do encourage to do so to ensure online security best practice.

- Hover over your login details in the top right corner of the screen.
- Click on **Change Password** in the drop down.
- A window will open.
- Enter your old password, and your new password twice in the boxes provided.

**Note:** Your new password must be between 6 and 10 characters long. It cannot contain blanks; only letters and numbers can be used. It must contain at least 1 number and 1 letter.

- Click on **Update**.

# HOW DO I... CHANGE MY PASSWORD?



CBHLoadNet ATTICUS GROWER (2171908) LOGOUT

SITES LOADS NOMINATION CONTRACTS MARKETING FINANCIAL BUSINESS DETAILS PERSONAL DETAILS FORMS

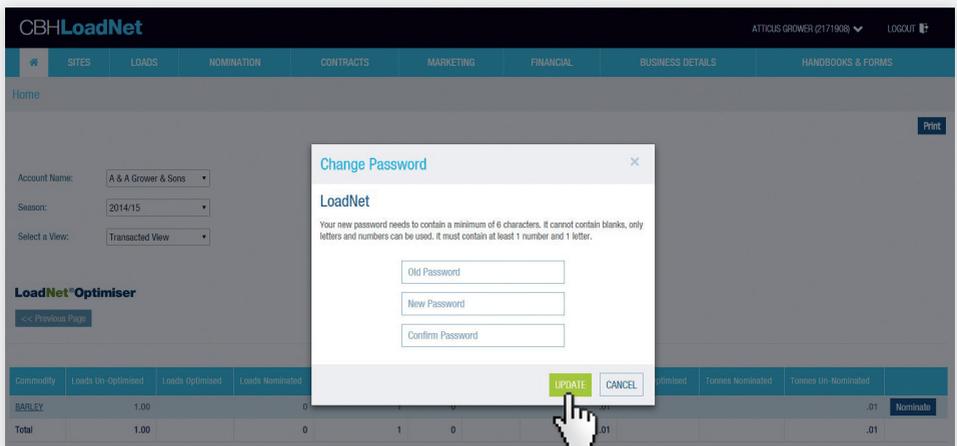
Home

CHANGE PASSWORD  
CHANGE SECURITY QUESTIONS Print

Account Name: A & A Grower & Sons 40408908  
Season: 2014/15 PO Box 1  
Select a View: Transacted View PERTH 8000  
Phone: 089555555 Fax:

LoadNet® Optimiser  
<< Previous Page

Commodity	Loads Un-Optimised	Loads Optimised	Loads Nominated	Loads Un-Nominated	Loads Yrtd	Tonnes Yrtd	Tonnes Un-Optimised	Tonnes Optimised	Tonnes Nominated	Tonnes Un-Nominated	
BARLEY	1.00		0	1	0		.01			.01	Nominate
Total	1.00		0	1	0		.01			.01	



CBHLoadNet ATTICUS GROWER (2171908) LOGOUT

SITES LOADS NOMINATION CONTRACTS MARKETING FINANCIAL BUSINESS DETAILS HANDBOOKS & FORMS

Home

CHANGE PASSWORD  
CHANGE SECURITY QUESTIONS Print

Account Name: A & A Grower & Sons 40408908  
Season: 2014/15 PO Box 1  
Select a View: Transacted View PERTH 8000  
Phone: 089555555 Fax:

LoadNet® Optimiser  
<< Previous Page

**Change Password**

LoadNet

Your new password needs to contain a minimum of 6 characters, it cannot contain blanks, only letters and numbers can be used. It must contain at least 1 number and 1 letter.

Old Password

New Password

Confirm Password

UPDATE CANCEL

Commodity	Loads Un-Optimised	Loads Optimised	Loads Nominated	Loads Un-Nominated	Loads Yrtd	Tonnes Yrtd	Tonnes Un-Optimised	Tonnes Optimised	Tonnes Nominated	Tonnes Un-Nominated	
BARLEY	1.00		0	1	0		.01			.01	Nominate
Total	1.00		0	1	0		.01			.01	

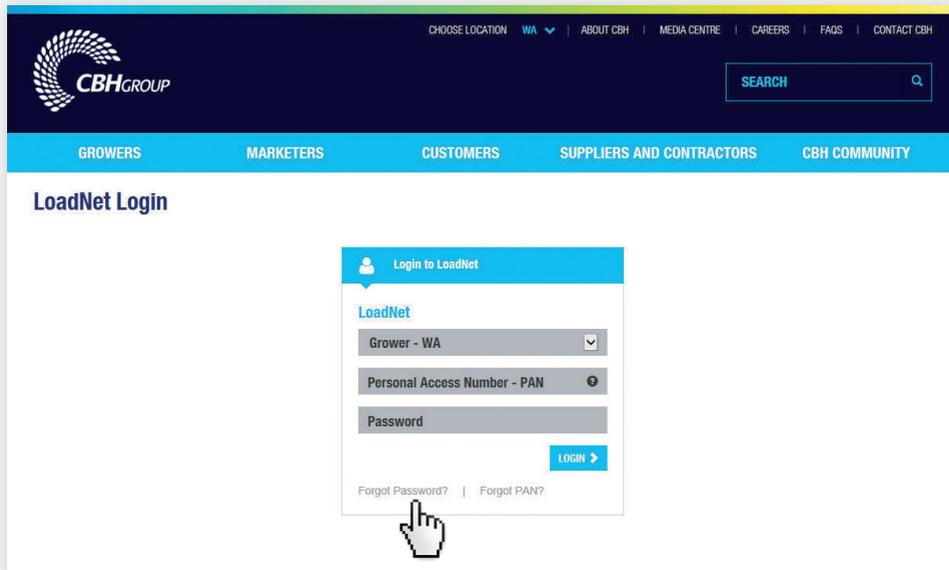
# HOW DO I... RESET MY PASSWORD?

---

- Click on the Forgot Password? link under the login boxes.
- Enter your PAN.
- Complete the code verification.
- Click on **Reset Password**.
- A temporary password will be emailed to the address registered against the PAN number entered.
- You can now login to LoadNet® Using the temporary password. You will be prompted to change your password the first time you login.

**Note:** If the email address has changed, or is different to address registered against your PAN, then you will need to contact the Grower Service Centre on 1800 199 083 for assistance.

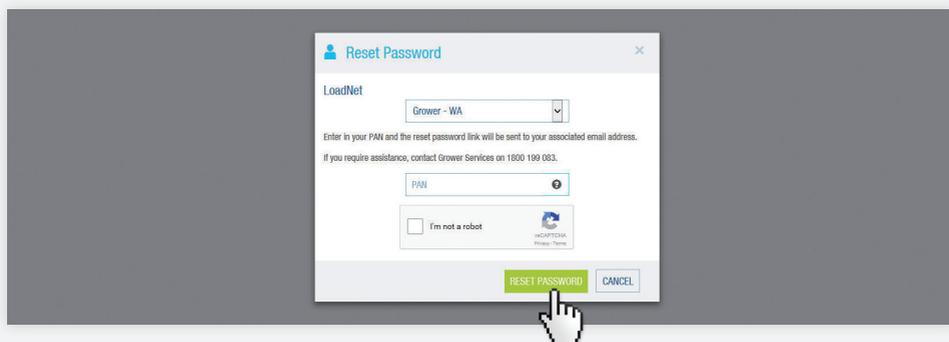
# HOW DO I... RESET MY PASSWORD?



The screenshot shows the top navigation bar of the CBH Group website. The logo is on the left, and navigation links for 'CHOOSE LOCATION', 'ABOUT CBH', 'MEDIA CENTRE', 'CAREERS', 'FAQS', and 'CONTACT CBH' are on the right. A search bar is also present. Below the navigation bar, there are tabs for 'GROWERS', 'MARKETERS', 'CUSTOMERS', 'SUPPLIERS AND CONTRACTORS', and 'CBH COMMUNITY'. The main content area is titled 'LoadNet Login' and features a login form with the following elements:

- Header: 'Login to LoadNet' with a user icon.
- Form title: 'LoadNet'.
- Dropdown menu: 'Grower - WA'.
- Text input: 'Personal Access Number - PAN' with a help icon.
- Text input: 'Password'.
- Button: 'LOGIN >'.
- Links: 'Forgot Password?' and 'Forgot PAN?'.

A hand cursor is pointing at the 'Forgot Password?' link.



The screenshot shows a 'Reset Password' dialog box with the following elements:

- Header: 'Reset Password' with a close button (X).
- Form title: 'LoadNet'.
- Dropdown menu: 'Grower - WA'.
- Text input: 'PAN' with a help icon.
- Text input: 'I'm not a robot' with a CAPTCHA icon.
- Buttons: 'RESET PASSWORD' and 'CANCEL'.

A hand cursor is pointing at the 'RESET PASSWORD' button.

# HOW DO I... MANAGE CONSULTANT PERMISSIONS?

---

To View Permissions:

- Hover over **Business Details** on the blue menu bar.
- Click on **Permissions** in the drop down.
- Select the correct account name and number in the drop down box.
- Click on **Show Permissions**.

To Cancel a Permission:

- Click on the tick box under **Remove Permissions** next to the permission you wish to remove.
- Click on **Update**.

**Note:** Permissions are cancelled immediately.

**Note:** To add permissions, please contact your consultant or accountant.

# HOW DO I... MANAGE CONSULTANT PERMISSIONS?

---

The screenshot displays the CBHLoadNet web application interface. At the top, the logo "CBHLoadNet" is on the left, and the user "ATTILUS GROWER (2171908)" with a dropdown arrow and a "LOGOUT" button with a user icon are on the right. A navigation bar below the header contains several menu items: "SITES", "LOADS", "NOMINATION", "CONTRACTS", "MARKETING", "FINANCIAL", "BUSINESS DETAILS" (which is highlighted), and "HANDBOOKS & FORMS". Below the navigation bar, the page title is "Business Details / Permissions". The main content area shows the "Account Name - Number:" field with a dropdown menu currently displaying "A & A Grower & Sons - 40408908". Below this, the "Grower Name:" is listed as "A & A Grower & Sons". A "Print" button is located in the top right corner of the content area. At the bottom of the content area, there is a "Show Permissions" button. On the left side of the screenshot, there are two dark blue arrow-shaped icons pointing to the right.

# HOW DO I... VIEW MY LOADS?

---

- Hover over **Loads** on the blue menu bar.
- Select **Report** from the drop down.
- Choose your options from the drop down boxes.

**Tip:** You can apply a number of filters, such as commodity, grade and property using the different drop down boxes on the page.

**Tip:** You can summarise your deliveries by acquirer, payment method, receival site, commodity or variety.

- Click on **Display Loads**.
- This will show all loads for the current season, with any filters or summary methods you have selected.
- You can drill down into any list by clicking on the blue link.
- When you click on a load number a new window will open showing the full details of that load.
- Click on **History** to see the important changes and dates for that load.

# HOW DO I... VIEW MY LOADS?

**CBHLoadNet** ATTICUS GROWER (2171908) ▾ LOGOUT

**SITES** **LOADS** **NOMINATION** **CONTRACTS** **MARKETING** **FINANCIAL** **BUSINESS DETAILS** **HANDBOOKS & FORMS**

Loads / Report Print

Account Number: 40408908 A & A Grower & Sons  
Season: 2014/15 PO Box 1  
Commodity: All PERTH 6000  
Load Grade: All Phone: 0895555555 Fax:  
Nominated: All ABN #: 9699999999 GST Regd: Y  
Optimised: All

The following criteria are optional

Property: All **Display Loads**

Paddock:  
Search by paddock is only available to Quality Assured Growers

Site: All

Vehicle Id: All

Quality Test: All

Test Range:

Date from:

Summary By:  All Loads  Acquirer  Method  
 Site  Commodity  Variety

Sort By:  Load Number  Tare Date

Loads per Page: 20

Or a specific Load/Contract Number

Load Number:

Contract Number:

# HOW DO I... DOWNLOAD MY LOADS?

---

- Follow the instructions for **How Do I...View my Loads?** until you've clicked on the **Display Loads** button.

**Tip:** Filtering your loads by commodity before displaying loads will make the data you download easier to use.

- At the top of the list of loads is a **Download Results** button.
- Select your required format and click on the button.

**Note:** XML will download the load details in an XML file. XML format is used by a number of farm management packages. This is the format to use when importing load data into PAM.

**Note:** CSV will download the load details in a CSV file. You will need a program that allows you to view CSV files, such as MS Excel, to make use of this file.

- A window will open allowing you to choose what you want to include in the download.
- When the file is ready to download, a link will appear below the **Download Results** button. Click on the link and save the file to the required directory.

# HOW DO I... DOWNLOAD MY LOADS?

CBH LoadNet ATTICUS GROWER (2171908) LOGOUT

SITES LOADS NOMINATION CONTRACTS MARKETING FINANCIAL BUSINESS DETAILS HANDBOOKS & FORMS

Loads / Report Print

Click to Download Download Results No of Records per page  Go

Select Format:  CSV  XML Position to page

Site	Load Number	Commodity	Load Grade	Tare Date/Time	Acquirer	Nomination Date/Time	Method	Property	Delivered Nett Tonnes	SpillOut Tonnes	Current Nett Tonnes
CRANBROOK	56051852	Barley	BFED1	25/05/2015 12:50	Un-Nomin	00:00		000086			.01
Total Tonnes for All Pages									.00	.00	.01

CBH LoadNet

SITES LOADS NOMINATION CONTRACTS MARKETING FINANCIAL BUSINESS DETAILS HANDBOOKS & FORMS

Loads / Report Print

Click to Download Download Results No of Records per page  Go

Select Format:  CSV  XML Position to page

Grower Preferences Quality Tests Results Nomination Details Optimisation Details Optimised Quality Tests Print

<input checked="" type="checkbox"/>	Deliverer	<input type="checkbox"/>	Tare Date
<input checked="" type="checkbox"/>	Site	<input type="checkbox"/>	Tare Time
<input checked="" type="checkbox"/>	Load Number	<input type="checkbox"/>	Destination Site
<input checked="" type="checkbox"/>	Property	<input type="checkbox"/>	Gross Weight
<input checked="" type="checkbox"/>	Available for Nomination ?	<input type="checkbox"/>	Tare Weight
<input type="checkbox"/>	Commodity	<input type="checkbox"/>	Net Weight
<input type="checkbox"/>	Variety	<input type="checkbox"/>	Split Quantity
<input type="checkbox"/>	Zone	<input type="checkbox"/>	Transfer Quantity
<input type="checkbox"/>	Paddock	<input type="checkbox"/>	Load Split From
<input type="checkbox"/>	Truck Id	<input type="checkbox"/>	Load Grade

Select All
Clear All
Continue

CO-OPERATIVE BULK HANDLING LTD  
Grower Service Centre  
1800 199 083

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# HOW DO I... OPTIMISE MY GRAIN?

---

- ▶ On the home page, click on **Loadnet® Optimiser**.
- ▶ Refer to the LoadNet® Optimiser guide, downloadable from the CBH website **[www.cbh.com.au](http://www.cbh.com.au)**, for help with using the LoadNet® Optimiser.
- ▶ You can also call the Grower Service Centre, on 1800 199 083, for assistance.

# HOW DO I... OPTIMISE MY GRAIN?

The screenshot displays the CBH LoadNet web application. At the top, the logo 'CBH LoadNet' is on the left, and the user's name 'ATTILIOUS GROWER (2171908)' and a 'LOGOUT' button are on the right. A horizontal navigation bar contains several menu items: SITES, LOADS, NOMINATION, CONTRACTS, MARKETING, FINANCIAL, BUSINESS DETAILS, and HANDBOOKS & FORMS. Below this, the word 'Home' is visible on the left, and a 'Print' button is on the right. The main content area features three dropdown menus for 'Account Name' (set to 'A & A Grower & Sons'), 'Season' (set to '2014/15'), and 'Select a View' (set to 'Transacted View'). To the right of these menus, account details are listed: '40408908', 'PO Box 1', 'PERTH 6000', and 'Phone: 0895555555 Fax:'. At the bottom left, the 'LoadNet Optimiser' logo is shown above a '<< Previous Page' button, which is being pointed to by a hand cursor icon.

CBH LoadNet

ATTILIOUS GROWER (2171908) LOGOUT

SITES LOADS NOMINATION CONTRACTS MARKETING FINANCIAL BUSINESS DETAILS HANDBOOKS & FORMS

Home Print

Account Name: A & A Grower & Sons

Season: 2014/15

Select a View: Transacted View

40408908  
PO Box 1  
PERTH 6000  
Phone: 0895555555 Fax:

LoadNet Optimiser

<< Previous Page

# HOW DO I... CANCEL AN OPTIMISATION?

---

**Note:** You cannot cancel the optimisation of a lot, once the grain in that lot has been nominated or transferred.

- Hover over **Loads** on the blue menu bar.
- Click on **Optimisation** in the drop down.
- Choose the required account name and season from the drop down box.
- All lots created for the selected season will be displayed.
- Click on the lot number to open the lot details in a new window.
- Click on **Cancel Optimisation**.

# HOW DO I... CANCEL AN OPTIMISATION?

CBHLoadNet ATTICUS GROWER (2171908) LOGOUT

SITES **LOADS** NOMINATION CONTRACTS MARKETING FINANCIAL BUSINESS DETAILS HANDBOOKS & FORMS

Loads / Optimisation Print

[← Previous Page](#)

Account Name:	A & A Grower & Sons	Address:	PO Box 1	<a href="#">Cancel Optimisation</a> 
Account Number:	40408908		PERTH 6000	
Lot Number:	6	Phone:	Phone: 0895555555 Fax:	
Commodity:	Wheat	Season:	2014/15	
Load Grade:	H2 - Hard Varieties (H2)	Zone:	ESPERANCE	
Optimisation Date:	13/01/2015	Optimised By:	RALPH	
Lot Tonnes:	30.12	Optimisation Time:	15:30	
Lot Status:	Active			

**Lot Test Results**

Quality Test	Test Result
Hectolitre Weight (kg/hl)	76.00
Moisture Content (%)	12.00
Protein (%)	11.50
Screenings (% by weight)	.28
Stained Grain (count)	2.00
Stained Grain/Pink Fungal Combined (cnt)	2.00

# HOW DO I... NOMINATE MY GRAIN?

➤ Either click on **Nominate** on the home page or hover over **Nomination** on the blue menu bar and click on **Nominate** in the drop down.



If you make an error nominating your grain, please contact the Grower Service Centre on 1800 199 083 as soon as possible!

➤ Choose the required account name and season from the drop down box.

➤ Choose the relevant commodity and zone from the drop down box.

**Note:** If you wish to nominate to MGC from outside the Kwinana zone, you will need to leave zone as All.

➤ Choose your acquirer, payment method and destination site from the drop down box.

**Note:** If you select contract and your chosen acquirer has provided CBH Group with contract details then you will be able to select your contract number from a list. Otherwise you will need to enter your contract number in the box provided.

➤ Click on **Select Loads** .

➤ A list of loads that meet your selected criteria will be displayed.

# HOW DO I... NOMINATE MY GRAIN?

**CBHLoadNet** ATTICUS GROWER (2171908) LOGOUT

[SITES](#) [LOADS](#) [NOMINATION](#) [CONTRACTS](#) [MARKETING](#) [FINANCIAL](#) [BUSINESS DETAILS](#) [HANDBOOKS & FORMS](#)

Nomination / Nominate [All Requests](#) [Print](#)

Account Number:  A & A Grower & Sons

Property: ALL

Season:

Commodity:

Zone:

**Selected Nominated Details**

Marketer:  AWS - Cash  
GPO Box 58A  
MELBOURNE GPO  
Phone: 1300447246  
Fax: 0398822077

Payment Method:  Contract Number:

Destination Site:

[Select Loads](#)



# HOW DO I... NOMINATE MY GRAIN?

CONTINUED

**Note:** Any grades of your selected commodity that are not accepted by your selected acquirer will be listed as 'Service Not Available'.



If you make an error nominating your grain, please contact the Grower Service Centre on 1800 199 083 as soon as possible!

➤ Select the loads you wish to nominate to your selected acquirer.

**Tip:** You can filter the list by grade if you wish.

**Tip:** You can select all available loads by clicking

**Select all Loads on Current Page**

or

**Select all Loads on All Pages**.

**Tip:** You can select whole individual loads by clicking **All** or split loads by entering the required tonnes in the space provided.

**Note:** A total of the tonnes you've selected is kept at the top of the list.

➤ Click on **Transfer Loads**.

➤ **Make sure all the details are correct.**

Confirm by clicking **Confirm Transfer**.

➤ A printable receipt will open in a new window.



# HOW DO I... DONATE GRAIN TO A CHARITY?

---

- Hover over **Nomination** on the blue menu bar.
- Click on **Donate** in the drop down.
- Choose the required account number and season from the drop down box.
- Choose the relevant commodity and zone from the drop down box.
- Select the charity to which you'd like to donate from the drop down box.
- Choose your acquirer, payment method and destination site from the drop down box.

**Note:** Contact your selected charity if you are unsure of their preferred acquirer and payment method.

- Click on **Select Loads**.
- The process from this point is identical to **How Do I... Nominate My Grain?**

# HOW DO I... DONATE GRAIN TO A CHARITY?

**CBHLoadNet** ATTILUS GROWER (2171908) LOGOUT

**SITES** **LOADS** **NOMINATION** **CONTRACTS** **MARKETING** **FINANCIAL** **BUSINESS DETAILS** **HANDBOOKS & FORMS**

Home [Print](#)

- NOMINATE
- TRANSFER
- DONATE**

Account Name:  40408908  
 Season:  PO Box 1  
 Select a View:  PERTH 6000  
Phone: 0895555555 Fax:

**CBHLoadNet** ATTILUS GROWER (2171908) LOGOUT

**SITES** **LOADS** **NOMINATION** **CONTRACTS** **MARKETING** **FINANCIAL** **BUSINESS DETAILS** **HANDBOOKS & FORMS**

Nomination / Donate [All Requests](#) [Print](#)

**i** Delivery charges are now invoiced to the initial owner of grain delivered (i.e. the Grower who delivered the loads). Donating grain no longer affects the original delivery charges that were invoiced. Storage, Freight and outturn charges will be invoiced to the charitable organisation.

Account Number:  A & A Grower & Sons

Property:

Season:

Commodity:

Zone:

**Select Nomination Details**

Charity:

Marketer:

Payment Method:

Destination Site:

[Select Loads](#)

# HOW DO I... TRANSFER GRAIN TO ANOTHER GROWER?

- Hover over **Nominate** on the blue menu bar.
- Click on **Transfer** in the drop down.
- Choose the required account number, season and commodity from the drop down boxes.



If you make an error transferring your grain, please contact the Grower Service Centre on 1800 199 083 as soon as possible!

**Note:** If the selected account number is a sharefarming entity and you wish to transfer grain to another party, you will need to select transfer to another grower. If you are looking to split the loads between the parties to the sharefarming agreement, then refer to **How Do I... Split My Sharefarming Loads?**

- Enter the account number of the grower to whom you wish to transfer the grain.
- Click on **Select Loads**.

**Tip:** If you enter a load number before clicking **Select Loads** then only that load will appear for selection in the next screen. If you do not, then all unominated loads that meet the selection criteria will appear.

# HOW DO I... TRANSFER GRAIN TO ANOTHER GROWER?

**CBHLoadNet** ATTIUS GROWER (2171908) ▼ LOGOUT

[SITES](#) [LOADS](#) [NOMINATION](#) [CONTRACTS](#) [MARKETING](#) [FINANCIAL](#) [BUSINESS DETAILS](#) [HANDBOOKS & FORMS](#)

Nomination / Transfer [Transfer Requests From](#) [Transfer Requests To](#) [Print](#)

**i** Delivery charges are now invoiced to the initial owner of grain delivered (i.e. the Grower who delivered the loads). Transferring grain no longer affects the original delivery charges that were invoiced. Storage, freight and outturn charges will be invoiced to the new grower.

Account Number:  A & A Grower & Sons

Property:

Season:

Commodity:

Receive Site:

Load Grade:

### Intended Load(s) Recipient

Account Number:

Load Number:  Or Leave blank for all Loads

[Select Loads](#)



# HOW DO I... TRANSFER GRAIN TO ANOTHER GROWER?

CONTINUED

- Select the loads you wish to transfer to the chosen grower.

 **If you make an error transferring your grain, please contact the Grower Service Centre on 1800 199 083 as soon as possible!**

**Tip:** You can filter by grade if you wish.

**Tip:** You can select all available loads by clicking

**Select all Loads on Current Page**

or

**Select all Loads on All Pages**

**Tip:** You can select whole individual loads by clicking **All** or split loads by entering the required tonnes in the space provided.

**Note:** A total of the tonnes you've selected is kept at the top of the list.

- Click on **Transfer Loads**.
- **Make sure all the details are correct.**  
Confirm by clicking **Confirm Transfer**.
- A printable receipt will open in a new window.

# HOW DO I... TRANSFER GRAIN TO ANOTHER GROWER?

CONTINUED

**CBHLoadNet** ATTICUS GROWER (2171908) LOGOUT

**SITES** **LOADS** **NOMINATION** **CONTRACTS** **MARKETING** **FINANCIAL** **BUSINESS DETAILS** **HANDBOOKS & FORMS**

Nomination / Transfer **Print**

Account Number: 40408908      Account Name: A & A Grower & Sons  
 Property: ALL      Season: 2014/15  
 Commodity: Barley      Load Grade:(Optional)   
 Recipient ID: 32970824      Recipient Name: Grower & Co A  
 Percentage to apply to all loads:

Site	Load Number	Trans Date & Time	Load Grade	Net Tonnes	Tonnes to Transfer	Messages
CRANBROOK	50051852	25/05/2015 12:30:06	Feed Barley(BFED1)	<input type="text" value="55.30"/>	<input type="text" value="55.30"/>	<input type="button" value="Apply %"/>
Total UnSelected: 0.01			Total Selected: 0.00		<input type="button" value="Select all Loads"/>	



**CBHLoadNet** ATTICUS GROWER (2171908) LOGOUT

**SITES** **LOADS** **NOMINATION** **CONTRACTS** **MARKETING** **FINANCIAL** **BUSINESS DETAILS** **HANDBOOKS & FORMS**

Nomination / Transfer **Print**

Account Number: 40408908  
 Customer Name: A & A Grower & Sons  
 Property: ALL  
 Season: 2014/15  
 Commodity: Barley

Click the previous page button to return to the list of available loads.

**i** Press Confirm Transfer button to complete  
 Please note that the submission of a request by a grower is not confirmation that the transfer has been completed. Please check again for confirmation that the request has been completed or cancelled.

Site	Load Number	Load Grade	Intended Recipient	Recipient Name	Tonnes Transferred
CRANBROOK	50051852	Feed Barley(BFED1)	32970824	Grower & Co A	55.30
Total					55.30

**i** Press Confirm Transfer button to complete



# HOW DO I... SPLIT MY SHAREFARMING LOADS?

- Hover over **Nominate** on the blue menu bar.
- Click on **Transfer** in the drop down.
- Choose the required account number, season and commodity from the drop down boxes.



If you make an error splitting your grain, please contact the Grower Service Centre on 1800 199 083 as soon as possible!

**Note:** As a sharefarming entity you will see the parties to the agreement listed, and the registered percentage splits displayed. If you click on **Select Loads** you will be applying these splits to the loads that you select in the next screen. If you want to transfer loads to a grower not party to the sharefarm agreement, you will need to select transfer to a different grower, and follow the steps in **How Do I... Transfer Grain to Another Grower?**

- Enter the account number of the grower to whom you wish to transfer the grain.
- Click on **Select Loads**.

**Tip:** If you enter a load number before clicking **Select Loads** then only that load will appear for selection in the next screen. If you do not, then all unominated loads that meet the selection criteria will appear.

# HOW DO I... SPLIT MY SHAREFARMING LOADS?

CBHLoadNet
ATTICUS GROWER (2171908) ▼ LOGOUT 🔒

SITES
LOADS
NOMINATION
CONTRACTS
MARKETING
FINANCIAL
BUSINESS DETAILS
HANDBOOKS & FORMS

Nomination / Transfer

Transfer Requests From
Transfer Requests To
Print

**1** Delivery charges are now invoiced to the initial owner of grain delivered (i.e. the grower who delivered the loads). Transferring grain no longer affects the original delivery charges that were invoiced. Storage, freight and outturn charges will be invoiced to the new grower.

Account Number:  Grower & Sons

Property: ALL

Season:

Commodity:

Receival Site:

Load Grade:

**Intended Load(s) Recipient**

This screen shows the parties to the Sharefarming Agreement and their respective percentage ownership splits. These splits are taken from the most recent Proportional Grain Entitlement Advice form submitted to CBH which is signed by all Sharefarming parties. By clicking on the "Select Loads" button, you can split loads according to these percentages. Alternatively, you can select the "Transfer to a different grower" icon which allows you to enter one grower number to transfer grain to.

\*  Split amongst sharefarm participants     Transfer to a different account

Account Number	Account Name	Percentage Split
<input type="text" value="32978824"/>	Grower & Co A	<input type="text" value="50.00"/>
<input type="text" value="40408908"/>	A & A Grower & Sons	<input type="text" value="50.00"/>
<input type="text" value="0"/>		<input type="text"/>
<input type="text" value="0"/>		<input type="text"/>

Load Number:  Or Leave blank for all Loads

Select Loads



# HOW DO I... SPLIT MY SHAREFARMING LOADS?

CONTINUED

---

➤ Select the loads you wish to split.

! If you make an error splitting your grain, please contact the Grower Service Centre on 1800 199 083 as soon as possible!

**Tip:** You can filter by grade if you wish.

**Tip:** You can select all available loads by clicking

**Select all Loads on Current Page**

or

**Select all Loads on All Pages**.

**Tip:** You can select whole individual loads by clicking **All** or split loads by entering the required tonnes in the space provided.

**Note:** A total of the tonnes you've selected is kept at the top of the list.

➤ Click on **Transfer Loads**.

➤ **Make sure all the details are correct.**

Confirm by clicking **Transfer Loads**.

➤ A printable receipt will open in a new window.

# HOW DO I... SPLIT MY SHAREFARMING LOADS?

CONTINUED

**CBHLoadNet** ATTICUS GROWER (2171908) LOGOUT

**SITES | LOADS | NOMINATION | CONTRACTS | MARKETING | FINANCIAL | BUSINESS DETAILS | HANDBOOKS & FORMS**

Home [Print](#)

Account Number: 40890808      Account Name: Grower & Sons  
 Property: ALL      Season: 2014/15  
 Commodity: Canola      Load Grade (Optional): ALL

Grower ID	Grower Name	Percentage Split
32970824	Grower & Co A	50.00
40408908	A & A Grower & Sons	50.00

Site	Load Number	Tare Date & Time	Load Grade	Net Tonnes	Select load
AVON	41000003	13/10/2014 4:57:13	Canola(CAN1)	<input type="text" value="35.54"/>	<input type="checkbox"/>
<a href="#">Transfer Loads</a> <a href="#">Cancel</a>			Total UnSelected: 35.54	Total Selected: 0.00	<a href="#">Select all Loads</a>

**CBHLoadNet** ATTICUS GROWER (2171908) LOGOUT

**SITES | LOADS | NOMINATION | CONTRACTS | MARKETING | FINANCIAL | BUSINESS DETAILS | HANDBOOKS & FORMS**

Nomination / Transfer [Print](#)

Account Number: 40890808  
 Customer Name: Grower & Sons  
 Property: ALL  
 Season: 2014/15  
 Commodity: Canola

[Previous Page](#) Click the previous page button to return to the list of available loads.

**i** Press Confirm Transfer button to complete  
 Please note that the submission of a request by a grower is not confirmation that the transfer has been completed. Please check again for confirmation that the request has been completed or cancelled.

Site	Load Number	Load Grade	Intended Recipient	Recipient Name	Tonnes Transferred
AVON	41000003	Canola(CAN1)	32970824	Grower & Co A	17.77
AVON	41000003	Canola(CAN1)	40408908	A & A Grower & Sons	17.77
<a href="#">Confirm Transfer</a> <a href="#">Cancel</a>			Total		35.54

**i** Press Conf... button to complete

# HOW DO I... FIND A CBH GROUP PRICE?

---

- ▶ Hover over **Contracts** on the blue menu bar.
- ▶ Click on **Pricing & Contracting** in the drop down.
- ▶ You will need to set your search parameters in the drop down fields at the top of the screen to begin.
- ▶ There are three ways to find a live price:
  1. Use the filter bar where you can select a zone, commodity or contract type
  2. Use the search drop down to easily select a group of prices
  3. Click the relevant zone or grade to view live prices
- ▶ Click on a price to begin the contracting process.

**Note:** Prices tend to be posted around 10:30am, and are usually withdrawn for contracting around 4:30pm. Prices that are not currently available for contracting will shown in grey.

**Tip:** If site pricing is available you will be able to see it on this screen.

**Tip:** Clicking on a port zone will display any available site prices for that zone. Click on the zone again to hide them.

# HOW DO I... FIND A CBH GROUP PRICE?

**CBHLoadNet** PAVEYM LOGOUT

[SITES](#) [LOADS](#) [NOMINATION](#) [CONTRACTS](#) [MARKETING](#) [FINANCIAL](#) [BUSINESS DETAILS](#) [HANDBOOKS & FORMS](#)

Contracts / Pricing & Contracting Smith Farming 12345678 Caller: Select a Caller Full name: EA Caller

Season: 2010/11 Contract: Cash Delivery/Payment: Standard EA

Favourites Overview Transpose

**Filter**

**Commodity**

Wheat

**Type**

Fixed grade

Multigrade

**Zone**

Port Adelaide

Wallaroo

Port Lincoln

Port Giles

Thevenard

Geelong

		Wheat									
		APH1 ☆	APH2 ☆	APW1 ☆	AUH2 ☆	ASW1 ☆	APW1 (APW1) ☆				
		Fixed	Fixed	Fixed	Fixed	Fixed	Multigrade				
Port Adelaide	⌵ ☆	322.00 —	320.00 —	318.00 ↓	316.00 —	314.00 —	+ 318.00 —				
Wallaroo	⌵ ☆	324.00 —	323.00 —	322.00 ↑	321.00 —	320.00 —	+ 322.00 —				
Port Lincoln	⌵ ☆	322.00 —	321.00 —	319.00 ↑	318.00 —	316.00 —	+ 319.00 —				
Port Giles	⌵ ☆	323.00 —	321.00 —	319.00 —	318.00 —	316.00 —	+ 319.00 —				
Thevenard	⌵ ☆	325.00 —	323.00 —	321.00 —	320.00 —	319.00 —	+ 321.00 —				
Geelong	⌵ ☆	322.00 —	321.00 —	320.00 ↑	319.00 —	318.00 —	+ 320.00 —				
Melbourne	⌵ ☆	321.00 —	320.00 —	319.00 ↑	318.00 —	317.00 —	+ 319.00 —				
Portland	⌵ ☆	323.00 —	322.00 —	321.00 —	320.00 —	319.00 —	+ 321.00 —				
Port Kembla	⌵ ☆	322.00 —	320.00 —	318.00 —	317.00 —	316.00 —	+ 318.00 —				
Newcastle	⌵ ☆	323.00 —	321.00 —	319.00 ↑	318.00 —	317.00 —	+ 319.00 —				

# HOW DO I... MANAGE MY FAVOURITES?

---

- ▶ Hover over **Contracts** on the blue menu bar.
- ▶ Click on **Pricing & Contracting** in the drop down.

**Note:** If you have no prices favourited, this will open in overview view. Once you have favourited prices it will open in favourites view.

- ▶ Favourite a price and/or zone by clicking the star next to it. Un-favourite it by clicking the star again.
- ▶ Swap between **favourites** and **overview** by clicking the  **Favourites** and  **Overview** buttons.

**Note:** The overview does not show all prices by default. To display all prices for a commodity, click on that commodity on the left. You may need to scroll across (or down) to view all prices.

**Tip:** You can swap the column and row headings by clicking the  **Transpose** button. Click it again to swap them back.

# HOW DO I... MANAGE MY FAVOURITES?

The screenshot shows the CBHLoadNet interface. At the top, the user is logged in as 'ATTICUS GROWER (2171908)' with a 'LOGOUT' button. The main navigation bar includes 'SITES', 'LOADS', 'NOMINATION', 'CONTRACTS', 'MARKETING', 'FINANCIAL', 'BUSINESS DETAILS', and 'HANDBOOKS & FORMS'. The 'CONTRACTS' section is active, showing 'Contracts / Pricing & Contracting' for user 'A & A Grower & Sons' with ID '40408908'.

Filters are set to Season: 2015/16, contract: Cash, and Delivery/Payment: Standard. The left sidebar shows a 'Filter' menu with 'Commodity' (Wheat), 'Type' (Fixed grade, Multigrade), and 'Zone' (Geraldton, Kwinana).

The main content area has tabs for 'Favourites', 'Overview', and 'Transpose'. A hand cursor is pointing to the 'Favourites' tab. Below the tabs is a table of wheat contracts:

Wheat		APW1 <span>★</span> APW1 Multigrade (APW1) <span>★</span>	
	Fixed	Multigrade	
Kwinana	326.00	328.00	—
Albany	332.00	335.00	—

At the bottom of the table, there is a note: 'If you are experiencing any difficulties please call the Grower Service Centre on 1800 199 083'.

# HOW DO I... CONTRACT ONLINE WITH CBH GROUP?

---

- ▶ Click on a price to begin the contracting process.  
The Contract Details screen will appear.

**Note:** All of your Grower Entities linked to LoadNet® are accessible from this screen, ensure you have selected the correct entity from the drop down in the top right hand corner of the screen.

- ▶ Complete the fields in the Contract Details screen and click continue.
- ▶ Cross check and confirm the details you have entered.
- ▶ Accept the Terms and Conditions and click submit to finalise your contract.

**Note:** Please ensure you select the correct delivery/payment option for your contract:

1. **Standard:** Standard payment terms, 7 business days from nomination.
2. **Standard Delivery:** The contract is set with a standard delivery period and standard payment terms. i.e. 1<sup>st</sup> Oct – 31<sup>st</sup> Dec WA, 1<sup>st</sup> Nov – 31<sup>st</sup> Dec EA or 10 days from day of contracting if after 31<sup>st</sup> Dec.
3. **Deferred Payment:** Payment will be made 7 business days from nomination in July i.e. payment will be made in the new financial year.
4. **Deferred Delivery:** The contract is set with delivery period of 1<sup>st</sup> July – 5<sup>th</sup> July for new financial year.

# HOW DO I... CONTRACT ONLINE WITH CBH GROUP?

The screenshot displays the CBHLoadNet interface for creating a contract. The top navigation bar includes 'SITES', 'LOADS', 'NOMINATION', 'CONTRACTS', 'MARKETING', 'FINANCIAL', 'BUSINESS DETAILS', and 'HANDBOOKS & FORMS'. The user is logged in as 'ATTICUS GROWER (2171908)' and is in the 'Pricing & Contracting / Create Contract' section.

The main content area shows a progress bar with three steps: 1. Contract Details (active), 2. Confirm Contract, and 3. Submit. Below this, the contract title is '40408908 - A & A Grower & Sons' and the specific contract is '2015/16 Wheat Cash Contract'.

The contract details are organized into sections:

- Commodity Details:** Grain Type: Wheat; Season: 2015/16; Tonnage:  MT; Tolerance: ZERO.
- Price Details:** APWI (FIS): \$326.00.
- Delivery Details:** Delivery Period: 01 Oct 2015 - 31 Dec 2015; Nominated Port Zone: Kwinana; Destination Site: Kwinana; Freight Payment By: .
- Special Conditions:** Wheat Contract - Flat Priced. No CBH quality payments to apply for protein, screenings and moisture. Receival standards as per CBH Operations. Payment will be based on BIN GRADE. Grade spreads will be locked in on the day of contracting.

At the bottom, there are two buttons: 'RETURN TO PRICES' and 'CONTINUE'. A hand cursor is pointing at the 'CONTINUE' button.

# TIPS AND TRICKS FOR USING PRICING AND CONTRACTING

---

290.52 

**Price increase:** A green arrow means the price has increased since the last publish.

300.00 

**Price decrease:** A red arrow means the price has decreased since the last publish.

290.00 

**No change:** A grey dash means the price has not changed since the last publish.

370.00 

**Inactive price:** A grey price will not allow you to click any further is not currently active for contracting.

**Overview:** At any time during the price discovery process you can press the  **Overview** button to return to a snapshot of prices, covering the most popular grades of each commodity.

**Transpose:** When viewing prices, to allow for easy comparison by zone or to compare the spreads between Multigrade contracts; press the  **Transpose** button to swap the contracting screen axes (location and grade).

**Multigrade View Change:** You now have the option to view the spreads in a multigrade two ways – the price itself, or the spread from the base grade. Pressing this button  will allow you to toggle between the two.

Press  to expand view from base grade to all the grades offered on contract.

# TIPS AND TRICKS FOR USING PRICING AND CONTRACTING

The screenshot displays the CBHLoadNet interface for a user named ATTICUS GROWER (2171908). The main navigation bar includes tabs for SITES, LOADS, NOMINATION, CONTRACTS (selected), MARKETING, FINANCIAL, BUSINESS DETAILS, and HANDBOOKS & FORMS. The current page is titled 'Contracts / Pricing & Contracting' and shows filters for Season (2015/16), Contract (Cash), and Delivery/Payment (Standard). A search bar and a filter sidebar are visible on the left. The main content area shows a table of wheat contracts with columns for Commodity, Type, Zone, and Price. A mouse cursor is hovering over the 'Albany' zone row.

Wheat		APW1	APW1 Multigrade (APW1)
		Fixed	Multigrade
Kwinana	326.00	326.00	326.00
Albany	332.00		
		APH1	335.00
		APH2	334.00
		H1	335.00
		H2	337.00
		APW1	335.00
		APW2	407.00
		DR1	335.00
		DR2	333.00
		HPS1	365.00
		HPS2	338.00

If you are experiencing any difficulties please call the Grower Service Centre on 1800 199 083

# HOW DO I... FIND ANOTHER MARKETER'S PRICE?

---

- ▶ Hover over **Marketing** on the blue menu bar.
- ▶ Click on **Marketing Options** in the drop down.
- ▶ Contact details for all of the acquirers registered in the CBH system are listed.
- ▶ Use these details to contact the acquirer direct to discuss their prices and products.

**Note:** The contact details listed are those provided by the acquirer. If details are not listed, it is because the acquirer has not registered them.

**Note:** All CBH grower members have FREE basic access to DailyGrain. Go to **[www.dailygrain.com.au](http://www.dailygrain.com.au)** to find out more.



# HOW DO I... FIND ANOTHER MARKETER'S PRICE?

CBHLoadNet				ATTICUS GROWER (2171908) ▼	LOGOUT			
★	SITES	LOADS	NOMINATION	CONTRACTS	MARKETING	FINANCIAL	BUSINESS DETAILS	HANDBOOKS & FORMS
Marketing / Marketing Options								
<p><b>i</b> The validity and accuracy of the prices displayed are the responsibility of the Marketer displaying those prices. CBH carries no responsibility for those prices. CBH advises you to read the documentation linked to these prices.</p>								
<a href="#">Print</a>								
Acquirer	Contact No	Prices Link	Prices Information Document					
ADM Trading Australia Pty Ltd	08 8425 4944	<a href="#">ADM Home Page</a>						
Agfarm Advantage	1300 243 276	<a href="#">Agfarm Home Page</a>						
Agfarm Bunka	1301 243 276	<a href="#">Agfarm Home Page</a>						
Agfarm Solutions	1300 243 276	<a href="#">Agfarm Home Page</a>						
Agrax Australia Pty Ltd	03 8668 3418							
Allied Mills Pty Ltd	02 9352 4953							
ASX Clear (Futures) Pty Limited	02 9227 0197	<a href="#">ASX Grain Futures &amp; Options</a>						
Australian Grain Accumulation	08 9435 3300	<a href="#">AGA Website</a>						
AWB - Cash	1800 447 246	<a href="#">AWB - Cash</a>						
AWB - Pool	1800 447 246	<a href="#">AWB - Pool</a>						
Barrett Burston Maitling Co P/L	0427 282 833							
Allied Mills Pty Ltd	02 9352 4953							
ASX Clear (Futures) Pty Limited	02 9227 0197	<a href="#">ASX Grain Futures &amp; Options</a>						
Australian Grain Accumulation	08 9435 3300	<a href="#">AGA Website</a>						
AWB - Cash	1800 447 246	<a href="#">AWB - Cash</a>						
AWB - Pool	1800 447 246	<a href="#">AWB - Pool</a>						
Barrett Burston Maitling Co P/L	0427 282 833							
Bunge Agribusiness Australia Pty Ltd	0417 999 632							
CashS	1300 411 155	<a href="#">Plum Grove Home Page</a>						
CBH Group	1800 199 083	<a href="#">CBH Group Marketing Options</a>						
CHS Trading Company Australia Pty Ltd	1300 247 287	<a href="#">CHS Trading</a>						
CHS Trading Company Australia Pty Ltd (CBH RESERVE)	1300 247 287	<a href="#">CHS Trading</a>						
Clear Commodities	1800 000 410	<a href="#">Clear Commodities Home Page</a>	<a href="#">How to use CLEAR</a>					

# HOW DO I... DRAWDOWN MY HARVEST LOAN OR PPA?

---

- Hover over **Marketing** on the blue menu bar.
- Click on **Pre-Pay Advantage** or **Loan** in the drop down.
- The details of your current and past loans are shown.
- Look at the available amount. This is how much you can drawdown.

**Note:** You can drawdown less than this amount.

- Click on **Drawdown**.
- Fill in the amount to draw down box, and click on **Submit Request**.
- The funds you have requested should be in your account within five business days.

# HOW DO I... DRAWDOWN MY HARVEST LOAN OR PPA?

**CBHLoadNet**

[SITES](#)
[LOADS](#)
[NOMINATION](#)
[CONTRACTS](#)
[MARKETING](#)
[FINANCIAL](#)
[BUSINESS DETAILS](#)

Marketing / Pre-pay Advantage

Account Number:  A & A Grower & Sons [Apply for Pre-Pay Advantage](#)

### Current Applications

Application Id	Season	Grower Id	Grower Name	Application Date	Status	Delete
<a href="#">4</a>	2016	40408908	A & A Grower	5/08/2015	Submitted	

### Previous Applications

Application Id	Season	Grower Id	Grower Name	Application Date	Status
<a href="#">5000000</a>	2015	40408908	A & A Grower	5/06/2014	Approved

### Approved Loans

Season	Account Number	Status	Pre-payment Limit	Interest Rate	Date Rate Effective	Date Last Transaction	Balance	Available Amount	Draw Down
2014	21111	Open	\$100000.00	7.22	2/05/2013		\$0.00	\$0.00	<a href="#">Draw Down</a>



# HOW DO I... VIEW MY RCTI?

---

**Note:** LoadNet® only shows payments for CBH Group and the Plum Grove pool.

- Hover over **Financial** on the blue menu bar.
- Click on **Load Payments** in the drop down.
- Select the correct account number and season in the drop down box.

**Tip:** You can, if you choose, filter by acquirer, commodity, advance and date.

- Click on the Search button to refresh the results as per your selections.
- You can view the details of your payment by clicking on the payment's reference number.
- You can view the Recipient Created Tax Invoice by clicking on RCTI to the right of the payment.

**Note:** You will need a program that allows you to view PDF files, such as Adobe Acrobat Reader, to be able to view the RCTI.

**Note:** Details of each payment will be stored on LoadNet® for at least the five years the tax office requires you to keep your paperwork.

# HOW DO I... VIEW MY RCTI?

The screenshot shows the CBHLoadNet interface. At the top, there's a navigation bar with 'FINANCIAL' selected. Below it, the 'Financial / Load Payments' section is active. The page contains several filters: Account Number (40408906), Account Name (A & A Grower & Sons), Acquirer (All), Season (2014/15), Commodity (All), and Advance (All). There are also date range input fields and 'Search' and 'Reset' buttons. Below the filters is a table of load payments. The table has columns for Date, Type, Ref #, Commodity, Season, Acquirer, Delivered Tonnes, Advance Rate, \$Gross, \$Nett, Advance Type, and View RCTI. A single row is visible for the date 3/12/2014, with a 'View RCTI' link in the last column. A mouse cursor is pointing at this link.

Account Number:  Account Name: A & A Grower & Sons Print

The following criteria are optional

Acquirer:  Season:

Commodity:  Advance:

Date Range in DD/MM/YY:

Search Reset

Date	Type	Ref #	Commodity	Season	Acquirer	Delivered Tonnes	Advance Rate	\$Gross	\$Nett	Advance Type	View RCTI
3/12/2014	PAYMENT	24923	BARLEY	2015	CBH Group - Cash	147.00	293.00	43,071.00	46,706.96	Harvest Payment	<a href="#">View RCTI</a>

# HOW DO I... VIEW MY OPERATIONS INVOICE?

---

- Hover over **Financial** on the blue menu bar.
- Click on **Paperwork** in the drop down.
- Select **CBH Operations Invoices** in the type drop down box.

**Tip:** You can choose to display a specific invoice type or all invoices.

- Click on **Display Downloads**.
- You can view the invoice by clicking on the reference number.
- You can view the substantiation details by clicking on the link.

**Note:** You will need a program that allows you to view PDF files, such as Adobe Acrobat Reader, to be able to view the invoice.

**Note:** You will need a program that allows you to view CSV files, such as MS Excel, to be able to view the substantiation details.

# HOW DO I... VIEW MY OPERATIONS INVOICE?

**CBHLoadNet**

[SITES](#)
[LOADS](#)
[NOMINATION](#)
[CONTRACTS](#)
[MARKETING](#)
[FINANCIAL](#)
[BUSINESS DETAILS](#)

Financial / Paperwork

Type:

Invoice Type:

Date Range in DD/MM/YY:

Account Number:  A & A Grower & Sons

Format:

[Display Downloads](#)

File Name	Date	Reference #	Customer #	Format	Substantiation Details
Grower Receipts Invoices	2014-11-07	34006591	40408908	pdf	2520214000
Other Invoices	2015-02-11	41011333	40408908	pdf	4940220004
Warehousing Invoices	2014-11-27	41011371	40408908	pdf	0000200092



# HOW DO I... ORDER NEW DELIVERY CARDS?

---

➤ Hover over **Business Details** on the blue menu bar.

➤ Click on **Delivery Cards** in the drop down.

**Note:** Any cards that have been ordered, but not yet posted, will be shown. You can cancel these orders at any time prior to issue.

➤ Select the relevant property number.

**Note:** If the property number for which you're trying to order cards doesn't appear, then you're not currently authorised to order cards against that property number. Please contact the property holder and have them order cards on your behalf.

➤ Select the relevant deliverer number.

➤ Choose the number of cards you'd like to order.

➤ Click on **Add**.

**Note:** The ordered cards will be mailed to the postal address CBH Group has on file for the deliverer. Please allow two weeks for the cards to arrive.

# HOW DO I... ORDER NEW DELIVERY CARDS?

**CBHLoadNet** ATTICUS GROWER (2171908) LOGOUT

[SITES](#) | [LOADS](#) | [NOMINATION](#) | [CONTRACTS](#) | [MARKETING](#) | [FINANCIAL](#) | **[BUSINESS DETAILS](#)** | [HANDBOOKS & FORMS](#)

Home

Account Name:  40408908

Season:  PD Box 1

Select a View:  PERTH 6000

Phone: 0895555555 Fax:

BUSINESS

PROPERTIES Print

**DELIVERY CARDS**

VEHICLES

CROP ESTIMATES

GROWER DATA OPT-IN

PERMISSIONS

**LoadNet® Optimiser**

[<< Previous Page](#)

**CBHLoadNet** ATTICUS GROWER (2171908) LOGOUT

[SITES](#) | [LOADS](#) | [NOMINATION](#) | [CONTRACTS](#) | [MARKETING](#) | [FINANCIAL](#) | **[BUSINESS DETAILS](#)** | [HANDBOOKS & FORMS](#)

Business Details / Delivery Cards Print

Account Number:  Account Name: A & A Grower & Sons

Property:

Deliverer ID:

Number of Cards:

[Add](#) [Refresh List](#)

	Deliverer Name	No of Cards	Requested Date	Delete
1	A & A Grower & Sons	1	9/06/2015	Accepted
40408908	A & A Grower & Sons	2	4/09/2015	<a href="#">Delete</a>

# HOW DO I... REGISTER MY TRUCK?

---

- Hover over **Business Details** on the blue menu bar.
- Click on **Vehicles** in the drop down.
- Choose the relevant account from the drop down box.

**Tip:** Any truck registered in your name should be listed here.

**Tip:** If the GVM or GCM shown differ from the figures you have on your papers you can modify the details by clicking on the truck ID.

- Click on **Add a New Vehicle**.
- Fill in the details from the truck's papers.
- Tick the box to accept the Terms and Conditions.
- Click on **Add Details**.

# HOW DO I... REGISTER MY TRUCK?

CBHLoadNet
ATTIQUIS GROWER (21/71908) ▼ LOGOUT

SITES
LOADS
NOMINATION
CONTRACTS
MARKETING
FINANCIAL
BUSINESS DETAILS
HANDBOOKS & FORMS

Business Details / Vehicles Print

Account: A & A Grower & Sons - 40408908 A & A Grower & Sons

Include Previously Owned Vehicles?  PO Box 1

PERTH 6000

Add a New Vehicle
VRL Calculator

My Truck Rego	GVM	GCM	Steer Axle	Drive	FUPS	Status	Delete
TRUCK1	45.00	50.00	Single Steer	Single Axle	No	Active	Delete

GCM = Gross Combined Mass (Tonnes)  
GVM = Gross Vehicle Mass (Tonnes)

---

CBHLoadNet
ATTIQUIS GROWER (21/71908) ▼ LOGOUT

SITES
LOADS
NOMINATION
CONTRACTS
MARKETING
FINANCIAL
BUSINESS DETAILS
HANDBOOKS & FORMS

Business Details / Vehicles Print

Account: A & A Grower & Sons - 40408908

Vehicle Rego:

VIN/Chassis Number:

Gross Vehicle Mass:

Gross Combined Mass:

Vehicle Length:

Steer Axle:

Drive Axle:  Wheel Configuration:

FUPS Installed:

Permit Type	Permit Number	Expiry Date
<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>

Click Here to add another permit. Add Another Permit

Terms and Conditions

I/We agree to:

(a) be bound by the provisions of the Harvest Mass Management Scheme (as they exist from time to time) (the "Scheme"); and

(b) abide by the Scheme and release CBH from liability for any actions, claims and damage suffered as a result of compliance with the Scheme.

I/We hereby declare, represent and warrant that:-

(a) the information set out in this form is true and correct; and

(b) I/We have authority to provide this information and to make this declaration.

I/We hereby indemnify and keep CBH indemnified against:

(a) any loss or damage suffered by CBH; and

(b) all actions, claims and demands which may be made or instituted against CBH, arising howsoever out of or as a consequence of any of the representations or warranties contained in this form being false, misleading or deceptive.

CBH requires this information in order to run its Scheme and accordingly may pass this information to related bodies corporate in order to further the operation of the Scheme. I/We acknowledge, and consent to, the information in this form being provided to relevant government authorities or agencies upon request and declare that we have obtained the necessary consent from any other person named in this form in relation to the provision of this information to government authorities or agencies. If you have any questions in relation to CBH's holding of privacy information please contact the CBH privacy officer either at CBH Head Office or on [privacy@cbh.com.au](mailto:privacy@cbh.com.au).

Certain truck delivery information, including vehicle registration; ownership; stated GVM & GCM; VRL; Gross and Tare mass; Time, date and site may be required for audit purposes by Main Roads WA (MRWA). It is a condition of membership of a State recognised Harvest Mass Management Scheme that CBH is authorised to provide my truck delivery information to MRWA upon request.

I/We have read and agree to be bound by the Terms & Conditions above.

Add Details
Cancel

# HOW DO I... VIEW MY TRUCK DETAILS?

---

To view truck registration details:

- Hover over **Business Details** on the blue menu bar.
- Click on **Vehicles** in the drop down.
- Choose the relevant account from the drop down box.

**Note:** Any truck registered in your name should be listed here.

**Note:** If the GVM or GCM shown differ from the figures you have on your papers you can modify the details by clicking on the truck ID.

To view truck overload details:

- Hover over **Loads** on the blue menu bar.
- Click on **Truck Overloads** in the drop down.
- Choose the relevant account number and season from the drop down boxes.

# HOW DO I... VIEW MY TRUCK DETAILS?

CBHLoadNet

🏠
SITES
LOADS
NOMINATION
CONTRACTS
MARKETING
FINANCIAL
BUSINESS DETAILS

Business Details / Vehicles

Account: A & A Grower & Sons - 40408908 A & A Grower & Sons

Include Previously Owned Vehicles?  PO Box 1

PERTH 6000

Add a New Vehicle
VRL Calculator

My Truck Rego	GVM	GCM	Steer Axle	Drive Axle	TUPS	Status	Delete
TRUCK1	45.00	50.00	Single Steer	Single Axle	No	Active	<span style="background-color: #1a2b4d; color: white; padding: 2px 5px; border-radius: 3px;">Delete</span>

GCM = Gross Combined Mass (Tonnes)  
 GVM = Gross Vehicle Mass (Tonnes)

# HOW DO I... VIEW FREIGHT RATES?

---

- Hover over **Sites** on the blue menu bar.
- Click on **Freight Charges** in the drop down.
- Choose your season and zone from the drop down boxes.
- Select one or more receival sites from either your preferred site list or the all sites list.

**Tip:** You can edit your preferred site list by following the steps in **How Do I... Set my Preferred Site** list?

- Click on **List Rates**.
- You'll see a list of the rates from the receival sites you've selected to the applicable destination sites, including MGC.

# HOW DO I... VIEW FREIGHT RATES?

**CBHLoadNet** ATTICUS GROWER (21/1908) LOGOUT

**SITES** LOADS NOMINATION CONTRACTS MARKETING FINANCIAL BUSINESS DETAILS HANDBOOKS & FORMS

Sites / Freight Charges Print

Account Number:  A & A Grower & Sons

Zone:

Select one or more preferred sites:  
(Hold CTRL while clicking to select multiple).  
(Hold CTRL while clicking to deselect a site).  
You can change your preferred sites [here](#).  
Click the refresh button after adding or deleting sites.

OR

Select one or more sites:  
(Hold CTRL while clicking to select multiple).  
(Hold CTRL while clicking to deselect a site).  
Selecting 'All Sites' may result in a list too large to display.

**CBHLoadNet** ATTICUS GROWER (21/1908) LOGOUT

**SITES** LOADS NOMINATION CONTRACTS MARKETING FINANCIAL BUSINESS DETAILS HANDBOOKS & FORMS

Sites / Freight Charges Print

i Rate if multiple transport legs are required to Port.

Receival Site	Destination Site	Freight Rate	Equivalent Rate to Port *
ALBANY	KWINANA - PORT	\$44.00	\$44.00
ALBANY	MGC	\$40.51	\$44.12
ALBANY	ESPERANCE - PORT	\$46.00	\$46.00
ALBANY	ALBANY - PORT	\$0.00	\$0.00

# HOW DO I... SET MY PREFERRED SITES LIST?

---

**Note:** Preferred sites are used through LoadNet® in functions such as freight charges, site times and estimates. While you'll also have the option of selecting from all sites, preferred sites offer the convenience of selecting from a smaller list of sites, more relevant to you.

➤ Hover over **Sites** on the blue menu bar.

➤ Click on **Site Services** or **Site Times** in the drop down.

➤ Next to the preferred site box is a link that reads 'You can change your preferred sites here'.

➤ To add a site, choose the relevant site from the drop down box at the bottom of the current preferred site list.

**Note:** Generally, preferred sites would be sites in your area to which you are likely to deliver grain. However, you can add any site to your preferred list.

➤ Click on **Add Preferred**.

➤ To remove a site from your preferred site list, click on **Del** to the right of the site name in the list.

# HOW DO I... SET MY PREFERRED SITES LIST?

CBHLoadNet
ATTICUS GROWER (21/1908) v LOGOUT f

SITES
LOADS
NOMINATION
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HANDBOOKS & FORMS

Sites / Site Services Print

Account Number: A & A Grower & Sons - 40408908

Season: 2014/15

Commodity: All

Services: All

Zone: KWINANA

Destination/Receival Point: Receival Point

Sort By:  Site  Service  Actual/Planned  Commodity

Actual/Planned: Actual

**i** Note: Services listed as Planned are proposed services only. These are currently planned to be a receival service but changes may occur due to certain circumstances affected by the harvest conditions. For confirmation of the status of Actual services, please contact the local Area Office or Receival Point.

Select one or more preferred sites:  
(Hold CTRL while clicking to select multiple).  
(Hold CTRL while clicking to deselect a site)  
You can change your preferred sites [here](#).  
Click the refresh button after adding or deleting sites.

OR

Select one or more sites:  
(Hold CTRL while clicking to select multiple).  
(Hold CTRL while clicking to deselect a site)  
Selecting 'All Sites' may result in a list too large to display.

AINS WORTH

ALDERSYDE

ARDATH

AVON

BALLIDU

BENDERING

BEVERLEY

BINGI BINGI

BOLGART

(PRODUCTS)

List Services
Download
Refresh

Account Number: 40408908
A & A Grower & Sons  
PO Box 1  
PERTH 6000  
Phone: 0895555555  
Fax:  
ABN #: 9000999999  
GST Regt: Y
Print

**Display Preferred Sites for: A & A Grower & Sons**

Sequence	Site Name	Option
	<span style="border: 1px solid #ccc; padding: 2px;">AINS WORTH</span>	<input type="checkbox"/>

Add Preferred Site

**Display Preferred Commodities for: A & A Grower & Sons**

Sequence	Commodity	Option
	<span style="border: 1px solid #ccc; padding: 2px;">Wheat</span>	<input type="checkbox"/>

Add Commodity

# HOW DO I... VIEW SITE SERVICES?

---

- Hover over **Sites** on the blue menu bar.
- Click on **Site Services** in the drop down.
- Choose your season and zone from the drop down boxes.
- Select the commodity and service from the drop down boxes if you wish.
- Select one or more receival sites from either your preferred site list or the all sites list.

**Tip:** You can edit your preferred site list by following the steps in **How Do I... Set my Preferred Site** list?

**Tip:** Use the <Ctrl> key to select multiple sites.

**Tip:** If you select a commodity, you'll be able to select All Sites.

**Tip:** Planned services are indicative only. They may never get turned on.

- Click on **List Services**.
- The services that match your selection criteria will be listed.

**Note:** You can filter the list by service using the drop down box.

**Note:** The service list can be downloaded as a CSV file.

# HOW DO I... VIEW SITE SERVICES?

CBHLoadNet
ATTICUS GROWER (2171908) ▼ LOGOUT 🔑

SITES
LOADS
NOMINATION
CONTRACTS
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FINANCIAL
BUSINESS DETAILS
HANDBOOKS & FORMS

Sites / Site Services Print

Account Number: A & A Grower & Sons - 40408908 ▼

Season: 2014/15 ▼

Commodity: All ▼

Service: All ▼

Zone: KWINNANA ▼

Destination/Receival Point: Receival Point ▼

Sort By:  Site  Service  Actual/Planned  Commodity

Actual/Planned: Actual ▼

**i** Note: Services listed as Planned are proposed services only. These are currently planned to be a receival service but changes may occur due to certain circumstances affected by the harvest conditions. For confirmation of the status of Actual services, please contact the local Area Office or Receival Point.

Select one or more preferred sites:  
 (Hold CTRL while clicking to select multiple).  
 (Hold CTRL while clicking to deselect a site)  
 You can change your preferred sites [here](#).  
 Click the refresh button after adding or deleting sites.

OR

Select one or more sites:  
 (Hold CTRL while clicking to select multiple).  
 (Hold CTRL while clicking to deselect a site)  
 Selecting 'All Sites' may result in a list too large to display.

ANSWORTH  
 ALDERSYDE  
 ARDATH  
 AURON  
 BALLIDU  
 BENDERING  
 BEVERLEY  
 BINCH BINCH  
 BOLGART  
 BROCKTON

List Services
Download
Refresh



# HOW DO I... VIEW SITE TIMES?

---

- Hover over **Sites** on the blue menu bar.
- Click on **Site Times** in the drop down.
- Choose your season and zone from the drop down boxes.
- Select one or more receival sites from either your preferred site list or the all sites list.

**Tip:** You can edit your preferred site list by following the steps in **How Do I... Set my Preferred Site** list?

**Tip:** Use the <Ctrl> key to select multiple sites.

- Click on **List Times**.
- You will see the site times and basic details for the receival sites you've selected.

**Note:** If you view a single site, you will see times for 14 days, plus full site contact details. If you choose multiple sites, only today and tomorrow's times plus the site's phone number will be displayed.

# HOW DO I... VIEW SITE TIMES?

**CBHLoadNet** ATTICUS GROWER (2171908) LOGOUT

**SITES** | LOADS | NOMINATION | CONTRACTS | MARKETING | FINANCIAL | BUSINESS DETAILS | HANDBOOKS & FORMS

Sites / Site Times **Print**

Account Number:

Zone:

Select one or more sites in your district:  
(Hold CTRL while clicking to select multiple).  
If you want to add more sites to the list use the preferences option on the main page.

All Sites:  
AINSWORTH  
ALDERSYDE  
ARDATH  
AVON  
BADGINGBARA  
BALLIDU  
BEACON  
BENCLUBBIN  
BENMCCOMMAS

**i** Note: These site times are an indication and for confirmation of times please contact the local Area Office or Reception Point.

OR

Select one or more preferred sites:  
(Hold CTRL while clicking to select multiple).  
(Hold CTRL while clicking to deselect a site)  
You can change your preferred sites [here](#).  
Click the refresh button after adding or deleting sites.

All Preferred Sites

**List Times** **Refresh**

Sites TIMES

**Print****Return to Selection**

Received Site:	AVON
Site Phone Number:	(08) 9622 1900
Area Manager:	Jon Merritt
Contact Phone:	(08) 9690 2907
Mobile Phone:	0427 085 880
Contact Fax:	
Nearest Port:	KWINAMA
Actual Opening Date:	10/10/2014
Anticipated Closing Date:	0/00/0000

Please note that the closing time refers to Last In Line.

	Date:	Opening Times:	Closing Times:	Date:	Opening Times:	Closing Times:
Sunday:	30/08/2015	0:00	0:00	6/09/2015	0:00	0:00
Monday:	31/08/2015	0:00	0:00	7/09/2015	0:00	0:00
Tuesday:	1/09/2015	0:00	0:00	8/09/2015	0:00	0:00
Wednesday:	2/09/2015	0:00	0:00	9/09/2015	0:00	0:00
Thursday:	3/09/2015	0:00	0:00	10/09/2015	0:00	0:00

# HOW DO I... VIEW THE RECEIVAL STANDARDS?

---

➤ Click on **Handbooks & Forms** on the blue menu bar.

**Note:** Receival standards will be listed under the Harvest Information heading.

➤ Click on the **Receival Standards** document for the relevant season.

**Note:** The document is available in either Excel or PDF format.

**Note:** You'll need a program that can open spreadsheets, such as MS Excel to view the Excel version.

**Note:** You will need a program that allows you to view PDF files, such as Adobe Acrobat Reader, to be able to view the PDF version.

# HOW DO I... VIEW THE RECEIVAL STANDARDS?

CBHLoadNet
ATTICUS GROWER (2171908) ▾ LOGOUT

SITES
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CONTRACTS
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FINANCIAL
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HANDBOOKS & FORMS

Home

DOWNLOADS  
LINKS

Document Name
<b>Calculators</b>
<a href="#">Canada Calculator 2013/14</a>
<b>Estimates</b>
<a href="#">Estimates Frequently Asked Questions</a>
<a href="#">2015/16 Grower Estimate</a>
<b>Fertiliser Information</b>
<a href="#">Fertiliser</a>
<b>Forms - Load Transactions</b>
<a href="#">Declaration of Legal Ownership</a>
<a href="#">Drawdown Request</a>
<a href="#">Grower Outturn Request</a>
<a href="#">Non Grain Express Request</a>
<a href="#">Load Correction Request</a>
<b>Forms - Registration</b>
<a href="#">Business Registration Form</a>
<a href="#">Change of Details Form</a>
<a href="#">Charitable Organisation Registration</a>
<a href="#">Grower Authority to Act</a>
<a href="#">Property Details</a>
<a href="#">RCTI Agreement</a>
<a href="#">Authority to Release Financial Information to a Third Party</a>
<a href="#">Share Farm Registration</a>
<a href="#">Underwriting Election</a>
<b>Harvest Information</b>
<a href="#">CBH Grain Marketing Guide 13-14</a>
<a href="#">CBH Receival Sites - Phone Numbers - pdf</a>
<a href="#">LoadNet Harvest Guide</a>
<a href="#">CBH Operations Harvest Guide 13-14</a>
<a href="#">Pre-Delivery Sample Analysis</a>
<a href="#">Receival Standards 2014-15 Updated 16 Sept 2014 - pdf</a>
<a href="#">Receival Standards 2014-15 Updated 16 Sept - Excel</a>
<a href="#">Yieldal Guide Book 2013-2014</a>
<a href="#">Yieldal (VOC Registration)</a>
<a href="#">MRWA HMMS Gazette Notice</a>
<a href="#">Online Truck Registration - How To</a>
<b>LoadNet Troubleshooting Guide</b>
<a href="#">LoadNet Troubleshooting Guide</a>

**CBH LoadNet®** A Guide For Users

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**CBH GROUP PTY LTD**

Gayfer House, 30 Delhi Street  
West Perth WA 6005

**T** 1800 199 083

**F** +61 8 9237 9599

growerservicecentre@cbh.com.au

**cbh.com.au**

