



# CBH Grass Roots Community Grants

## FAQ's

We have compiled the most frequently asked questions to assist applicants with completing their CBH Grass Roots Grants application. We encourage you to review the grant's eligibility guidelines alongside this FAQ to streamline the application process.

**1. What is the key eligibility criterion?**

The project must benefit a community located within a grain-growing community in Western Australia. All applications will be assessed to ensure they meet this criterion before grants are awarded.

**2. Can schools apply for a grant?**

Schools within grain-growing regions that **do not** have a P&C are eligible to apply, provided their project aligns with CBH's Community Investment Fund Framework pillars and other criteria. If you are a school that is applying, please indicate in your application that you do not have a P&C.

**3. How much funding can I apply for?**

Depending on the project type the maximum funding differs. For community related events we offer grants up to \$10,000, and for small-scale infrastructure projects we offer up to \$20,000.

**4. Can my organisation apply for multiple grants in the same round?**

Yes, separate applications for different projects are allowed, provided each application meets the eligibility criteria and aligns with the Community Investment Fund Framework pillars.

**5. Can applications be submitted offline?**

No, all applications must be submitted online through the CBH website.

**6. Can I save my application and return to it later?**

Yes, you can save your application and return to complete it before the submission deadline.

**7. Can I attach supporting documents to my application?**

There is an option to upload supporting materials, such as quotes, photos, letters of endorsement, or testimonials, during the application process. It is essential to add quotes to your application, and we highly recommend adding letters of support and photos to strengthen your application.

**8. What is the deadline for applications?**

All applications must be submitted by 11:59PM AWST on the closing date. Late submissions will not be accepted.

**9. How long does it take to review applications?**

The review process typically takes up to 6 weeks after the application deadline. You will be notified of the outcome as soon as a decision is made.

**10. My event or project has already happened, can I apply for retrospective funding?**

Unfortunately, applications for retrospective funding are ineligible. We encourage you to apply for an upcoming project instead.

**11. What if my project or event is scheduled within the application period or the six-week judging period after the application closing date?**

Unfortunately, projects or events scheduled within the application period or the six-week review period are ineligible for that funding round. This ensures sufficient time for applications to be assessed, successful applicants to be notified, and funds to be distributed before the project or event begins.

For the February round, projects or events cannot occur between 1 Feb and 11 April. If your project falls within these dates, please forward plan and apply in the preceding August round.

For the August round, projects or events cannot occur between 1 August and 12 October. If your project falls within these dates, please forward plan and apply in the preceding February round.

**12. Will the full amount requested be granted?**

The grant amount awarded may differ from the amount requested. If this impacts your project's feasibility, you may choose to decline the grant.

**13. Can Community Resource Centres apply?**

Yes, Community Resource Centres (CRCs) are eligible to apply for both events and infrastructure funding.

**14. What happens if there is a delay in my project or event?**

Projects and events must be delivered within 12 months of receiving a grant. If your project or event is delayed, notify us as soon as possible with an updated timeline and details. Depending on the circumstances, we may adjust the funding timeline or work with you to find a solution. However, significant changes may require reassessment to ensure the project remains aligned with the grant's purpose and guidelines.

**15. What happens if my project cannot proceed due to unforeseen circumstances?**

If your project cannot proceed, you must notify CBH immediately. Funds may need to be returned, or alternative arrangements can be discussed.

**16. Can I get feedback if my application is unsuccessful?**

Due to the high volume of applications, CBH cannot provide individual feedback. However, we encourage you to apply in future rounds.

**17. How are applications assessed?**

Applications will be assessed by the CBH panel based on several considerations. Successful and unsuccessful applicants will be advised of the outcome of their submission by email, shortly after the assessment process is completed.

**18. Is there an acquittal process?**

An optional Typeform survey will be sent to successful applicants 12 months after the grant round so that those who would like to report on their project can.

**19. How do I receive payment?**

Payment to successful applicants will be made on receipt of valid bank account details once the project has been accepted by both CBH and the organisation.

For further enquiries, please contact [community@cbh.com.au](mailto:community@cbh.com.au)